

**DANVILLE-PITTSYLVANIA COMMUNITY SERVICES
BOARD OF DIRECTORS
Thursday, March 7, 2013
Meeting Minutes**

The Regular Meeting of the Danville-Pittsylvania Community Services (DPCS) Board of Directors was held Thursday, March 7, 2013, in the Betty Whitehead, M.D., Board Room at 245 Hairston Street, Danville, Virginia.

BOARD MEMBERS PRESENT

Ronald Merricks, <i>Chairperson</i>	Anne Geyer
Roy Ford, <i>Vice Chairperson</i>	Shelby Irving
Betty Pickral, <i>Secretary</i>	Gracie Mays
Jessie Barksdale, <i>Member-At-Large</i>	Gerald Milliman
Jerry Testerman, <i>Member-At-Large</i>	Robert Warren
William Brown	Mary Lee White
JoLane Dunlap	

BOARD MEMBERS ABSENT

Julie Brown
Polly Humphrey

STAFF MEMBERS PRESENT

Jim Bebeau, *Executive Director*
Pat Burnette, *Executive Assistant*
Mary Beth Clement, *Finance Division Director*
Cindy Lewis, *Human Resources Division Director*
Mindy Conley, *Behavioral Health Services Division Director*
Richard Gary, *Intellectual Disability Services Division Director*
Amanda Oakes, *Prevention Services Division Director*
Allen Thorn, *Compliance and Information Systems Division Director*

CALL TO ORDER

Chairperson Ronald Merricks called the meeting to order at 5:30 p.m.

ADOPTION OF AGENDA

The Agenda was distributed with the Board Packet for this Meeting. There was no request for amendment.

Motion was made by Gracie Mays and seconded by Jessie Barksdale to adopt the Agenda as presented. The motion passed unanimously.

PROGRAM PRESENTATION

Regional Alliance for Substance Abuse Prevention (Prevention Services Division)

Debbie Vaughan, Prevention Program Manager at DPCS and Executive Director of the Regional Alliance for Substance Abuse Prevention (RASAP), presented an overview of RASAP and distributed informational packets. RASAP is a group of concerned citizens, parents, students, teachers, law enforcement officers, business representatives, other professionals, and concerned individuals who are striving to keep our community drug free. The mission of RASAP is to empower and assist citizens in their efforts to improve our community; enhance and support substance abuse prevention programs; and gather, interpret, and share information about alcohol and other drugs. Ms. Vaughan reported facts and data about youth substance abuse and RASAP's varied programs and activities to increase community collaboration and reduce youth substance abuse.

Amanda Oakes, Director of Prevention Services at DPCS and President of the RASAP Executive Committee, demonstrated how companies use product names, package designs, and ambiguous slogans to market alcoholic beverages to teens and young adults. She presented several different brands of canned energy drinks, which are sold at many stores throughout the area, and asked Board Members to determine by just briefly looking at the can if the beverage was alcoholic or non-alcoholic. The "test" brought awareness of how it can sometimes be difficult to identify an alcoholic beverage and how easily an alcoholic beverage might be purchased.

ACTION ITEMS

Minutes

Minutes of the February 7, 2013, Regular Board Meeting were distributed with the Board Packet for this Meeting.

Roy Ford made motion to approve the February 7, 2013, Minutes; Gerald Milliman seconded, and the motion passed unanimously.

Grant Application – Womack Foundation (Prevention Services)

Amanda Oakes requested Board approval to submit application to the Womack Foundation for a grant in an amount not to exceed \$5,000, and approval to accept the grant funds if awarded. The funds would be used for Prevention Services' Camp New Horizons located at Camp Pitt in Chatham, Virginia. Camp New Horizons is a one-week day camp serving over thirty youth ages 8-12 who are considered at-risk or high-risk. Referrals are received from the Department of Social Services, Court Services Unit, Danville Redevelopment and Housing Authority, Big Brothers and Big Sisters, and DPCS. The Camp offers a variety of programs that emphasize responsibility, team building, decision-making, goal-setting, nutrition, and fitness. Camp activities include swimming, hiking, fishing, crafts, and recreational sports. Transportation and meals are provided for the youth attending.

Motion was made by JoLane Dunlap and seconded by Jessie Barksdale to approve application to the Womack Foundation for a grant in an amount not to exceed \$5,000, and approval to accept the grant funds if awarded. The motion passed unanimously.

Grant Application – Womack Foundation (Behavioral Health Services)

Mindy Conley requested Board approval to submit application to the Womack Foundation for a grant in an amount not to exceed \$1,000, and approval to accept the grant funds if awarded. The funds would be used to provide a one-week Art Access Program for eight to ten youth enrolled in DPCS' Child and Family Services. The Program would continue a series of successful Art Access Programs organized by DPCS from 2009 through 2012 for individuals with behavioral disorders and intellectual disabilities. The Program participants gain educational, social, recreational, and therapeutic benefits. The previous Art Access Programs were collaborative, primarily in partnership with the Danville Museum of Fine Arts & History. However, the proposed Program would be an independent initiative developed by creative managers within DPCS' Child and Family Services Program, who are familiar with previous Art Access Program instructors and curriculum. Tentatively scheduled for mid-June 2013, the Program would be held at DPCS' Piney Forest facility and taught by a qualified art instructor. Referrals would be made by the Child and Family Services' staff. Transportation for participants would be provided by DPCS.

William Brown made motion to approve application to the Womack Foundation for a grant in an amount not to exceed \$1,000, and approval to accept the grant funds if awarded. Betty Pickral seconded, and the motion passed unanimously.

Grant Application – Danville Regional Foundation (Behavioral Health Services)

Mindy Conley requested Board approval to submit application to the Danville Regional Foundation for a grant in an amount not to exceed \$25,000, and approval to accept the grant funds if awarded. The funds would be used toward the salary of the Mental Health Clinician

position for DPCS' *A New Lease on Life* Program, which is a collaborative initiative with Piedmont Access to Health Services (PATHS) and The Free Clinic of Danville. The position received funding 2010-2013 from the Virginia Health Care Foundation; however, in 2014, alternative sources of revenue will be needed for salary and fringe benefits for the position. DPCS is the fiscal agent for the Program, hiring and supervising the Mental Health Clinician. The partners share responsibility to generate revenue needed by the Program. Fee reimbursement for the Mental Health Clinician position has been negligible. This initiative is important in its provision of services to a population within our community that does not qualify for the Community Services Board's services for the seriously mentally ill, and cannot afford counseling with private providers. The *A New Lease on Life* Program is both unique and effective in its coordination and co-location of mental health and primary care services within the same facility.

Robert Warren made motion to approve application to the Danville Regional Foundation for a grant in an amount not to exceed \$25,000, and approval to accept the grant funds if awarded. JoLane Dunlap seconded, and the motion passed unanimously.

Grant Application – Commonwealth Community Trust (Intellectual Disability Services)

Richard Gary requested Board approval to submit application to the Commonwealth Community Trust for Charitable Fund Awards in an amount not to exceed \$10,000, and approval to accept the grant funds if awarded. The Commonwealth Community Trust is a nonprofit organization that administers pooled Special Needs Trusts for people with disabilities that will not jeopardize government benefits, such as Medicaid and Supplemental Security Income (SSI). To be eligible for a Charitable Fund Award, an individual must be disabled and either meet Federal Poverty Guidelines and/or receive Medicaid or SSI benefits. Applications must be submitted on behalf of the recipient by a public agency or nonprofit organization serving people with disabilities. Up to ten applications, which must be individual requests for \$1,000 or less, will be accepted from each agency/organization. Case Managers within DPCS' Intellectual Disability Services Division would identify individuals with an intellectual disability whose quality of life would be improved with access to additional funds. The Charitable Fund Awards can be used for medication, equipment, or services, such as camp, bus passes, medical supplies, assistive technology, dental care, and eyeglasses.

Motion was made by Mary Lee White and seconded by Anne Geyer to approve application to the Commonwealth Community Trust for Charitable Fund Awards in an amount not to exceed \$10,000, and approval to accept the funds if awarded. The motion passed unanimously.

DISCUSSION ITEMS

On-Site Closed-Door Pharmacy Services

Mindy Conley reported on the new on-site, closed-door pharmacy services to individuals served by DPCS and to DPCS staff. "Closed-door services" means that the pharmacy may serve only these groups at DPCS and no others. DPCS began the process of securing pharmacy services in May 2012. A Request for Proposal was issued, and Genoa Healthcare of Virginia was selected. Ms. Conley distributed an informational packet about Genoa and its innovative medication packaging system. Genoa specializes in providing unique, cost effective pharmacy services within mental health clinics around the nation. As part of the contract, Genoa would modify current space within DPCS' Hairston Street complex to meet the functional and prescribed standards required to operate the pharmacy, such as proper security, storage systems, and a service counter. Action was taken at the August 2012 DPCS Board Meeting to execute a sublease agreement with Genoa to provide the closed-door pharmacy services. Since that time, office space in the North Wing of the Hairston Street complex has been renovated to meet Board of Pharmacy specifications and proper licenses have been obtained. There is no cost to DPCS for the Pharmacy; Genoa pays rent to DPCS for the Pharmacy.

Genoa has hired Pharmacist Karen Holt from the Danville area, who worked at Commonwealth Pharmacy and Walgreens Pharmacy, and is familiar with our Agency and with many of the individuals we serve. Genoa also hired Pharmacy Technician Amy Bailey, who is also from the Danville area and worked at CVS Pharmacy.

The Pharmacy began filling prescriptions on February 25, 2013. In addition to filling prescriptions for walk-in business at the Pharmacy, Genoa will fill prescriptions and deliver to DPCS' Residential, Assertive Community Treatment, and Residential Crisis Stabilization Programs. Medication packaging options include regular pill vials as well as individually packaged dose packs. Genoa will also provide some local residential delivery services. A Grand Opening of the Pharmacy was held March 1, 2013. Board Members enjoyed viewing pictures of the Grand Opening and the packaged dose pack examples available at the Meeting.

Virginia Association of Community Services Boards Development and Training Conference

Jim Bebeau announced the Virginia Association of Community Services Boards (VACSB) Development and Training Conference to be held May 1-3, 2013, at Virginia Beach. Board Members interested in attending the Conference should contact Pat Burnette or Mr. Bebeau by March 22 so that DPCS may comply with the registration/reservation deadlines. Travel plans will be decided once the Conference agenda is received from the VACSB.

Ashlawn View Group Home Project Update

Richard Gary gave an update on the Ashlawn View Group Home project to construct a four-bedroom house for use as a group home for individuals with intellectual disability. The latest site visit of the project revealed significant progress in development of the home site. The driveway grading has been completed, and the concrete foundation of the house is approximately 15 percent complete. Applications for the sewer connection and water line hook-up were made with the City of Danville on February 8, 2013, and we are currently waiting for connections to be completed. Complications regarding the distance to the City water main and payment for extension of that water main to serve the site were negotiated with the City of Danville. The City agreed to run the line at no cost to us except the application fee. The ground preparation for installation of the line began yesterday, March 6. As noted at the February 2013 Board Meeting, the possible hazard of the drainage ditches and driveway entrances due to their depth and close proximity to the edge of the street has been alleviated with installation of a drain and construction of the ditch area back to street level. Mr. Gary presented current photos of the project site and ditch/driveway area. Updated information will be provided as the Project progresses.

INFORMATION ITEMS

There was no discussion on Information Items, as distributed.

NEXT REGULAR BOARD MEETING DATE

Chairperson Ronald Merricks presented a reminder that the next Regular Board Meeting will be held Thursday, May 9, 2013, 5:30 p.m.

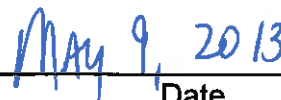
ADJOURNMENT

Upon motion by Roy Ford to adjourn the meeting, Chairperson Ronald Merricks declared the Board Meeting adjourned at 6:33 p.m.

Approved:



Ronald E. Merricks, Chairperson



Date