

**DANVILLE-PITTSYLVANIA COMMUNITY SERVICES  
BOARD OF DIRECTORS  
Thursday, June 28, 2012  
Meeting Minutes**

The Regular Meeting of the Danville-Pittsylvania Community Services (DPCS) Board of Directors was held Thursday, June 28, 2012, in the Betty Whitehead, M.D., Board Room at 245 Hairston Street, Danville, Virginia.

**BOARD MEMBERS PRESENT**

|  |                 |
|--|-----------------|
| Dean Jennings, <i>Chairperson</i>        | William Brown   |
| Ronald Merricks, <i>Vice Chairperson</i> | James Clark     |
| Roy Ford, <i>Secretary</i>               | Anne Geyer      |
| Dan Angell, <i>Member-At-Large</i>       | Polly Humphrey  |
| Julie Brown                              | Jerry Testerman |

**BOARD MEMBERS ABSENT**

JoLane Dunlap, *Past Chairperson*  
Betty Pickral, *Member-At-Large*  
Jessie Barksdale  
Mary Lee White  
Gayla Wood

**STAFF MEMBERS PRESENT**

Jim Bebeau, *Executive Director*  
Pat Burnette, *Executive Assistant*  
Mary Beth Clement, *Finance Division Director*  
Cindy Lewis, *Human Resources Division Director*  
Mindy Conley, *Behavioral Health Services Division Director*  
Richard Gary, *Intellectual Disability Services Division Director*  
Amanda Oakes, *Prevention Services Division Director*  
Allen Thorn, *Compliance and Information Systems Division Director*

**GUEST PRESENT**

Gerald Milliman

**CALL TO ORDER**

Chairperson Dean Jennings called the meeting to order at 5:32 p.m.

**ADOPTION OF AGENDA**

The Agenda was distributed with the Board Packet for this Meeting. There was no request for amendment.

*Motion was made by Roy Ford and seconded by Ronald Merricks to adopt the Agenda as presented. The motion passed unanimously.*

**COMMENTS**

Jim Bebeau introduced Mr. Gerald Milliman, recently appointed Board Member effective July 1, 2012, representing Pittsylvania County - Staunton River District, and welcomed him to the Board Meeting.

**PROGRAM PRESENTATION – INFORMATION SYSTEMS FISCAL YEAR 2012**

**ACCOMPLISHMENTS**

Jennifer Thompson, Information Technology (IT) Manager within the Compliance and Information Systems Division, presented an overview of the accomplishments within the IT Department in

Fiscal Year 2012. The Department's basic responsibilities include providing a safe and secure network, ensuring the integrity and accuracy of data, resolving day-to-day issues, and maximizing employee uptime. In keeping with those responsibilities, following are recent accomplishments of the Agency's IT Department:

- Network Overhaul – “Upgraded Hardware + Ability to Expand = Future Ready” Network upgraded from Class C to Enterprise Grade Class A via hardware, logical addressing, and physical topology
- “HAL” – Network hardware and software monitoring; customizable email/text message alerts; high performance
- Web Filter – Network bandwidth monitoring and Malware prevention
- WiFi – Expands network boundaries, allows secure user log on, wireless access points in each wing of the building, and makes PowerPoint broadcast possible
- “Ghost” Server installed on “HAL” – Captures Windows 7 installations, distributes installations over the network to client PCs (reduces reformat time from approximately 4 hours to 22 minutes)

Ms. Thompson noted that the IT Department consists of three staff positions—Information Technology Manager, Network Analyst, and Network Support Technician—that provide a wide array of IT services to the Agency and maintain the 200+ computers/printers used by employees at the on-site and off-site locations.

#### **NOMINATING COMMITTEE APPOINTMENTS**

Chairperson Dean Jennings announced appointment of Dan Angell, William Brown, James Clark, and Anne Geyer to the Nominating Committee for Fiscal Year 2013 with Mr. Angell designated as Chairperson. Recommendation for the Fiscal Year 2013 appointment of Officers will be submitted for consideration at the August 2, 2012, Board Meeting.

#### **ACTION ITEMS**

##### **Minutes**

Minutes of the May 10, 2012, Regular Board Meeting were distributed with the Board Packet for this Meeting.

*Julie Brown made motion to approve the May 10, 2012, Minutes; William Brown seconded, and the motion passed unanimously.*

#### **Budget, Finance, and Operations Committee Report**

##### **Fiscal Year 2012 Proposed Budget Revision**

The Fiscal Year 2012 Proposed Budget Revision for DPCS and explanation of major changes proposed by each Division were distributed in the Board Packet. The Board's program committees had reviewed and approved the budget revisions for their respective service division. Jim Bebeau reported that the Board's Budget, Finance, and Operations Committee met June 7, 2012, for review of the Fiscal Year 2012 Proposed Budget Revision for the Total Agency and presented recommendation of the Committee that the Board approve DPCS' Fiscal Year 2012 Proposed Budget Revision, setting the Agency budget at \$19,203,183 for Fiscal Year 2012.

*Motion was made by Ronald Merricks and seconded by Dan Angell to approve DPCS' Fiscal Year 2012 Revised Budget in the amount of \$19,203,183, as recommended by the Budget, Finance, and Operations Committee. The motion passed unanimously.*

##### **Fiscal Year 2013 Proposed Budget**

The Fiscal Year 2013 Proposed Budget for DPCS and explanation of major proposals by each Division were distributed in the Board Packet. The Board's program committees had reviewed and approved the Fiscal Year 2013 Proposed Budget for their respective service division. Jim Bebeau reported that the Board's Budget, Finance, and Operations Committee met June 7, 2012, for review of the Fiscal Year 2013 Proposed Budget for the Total Agency and presented

recommendation of the Committee that the Board approve DPCS' Proposed Budget totaling \$20,918,243. The Agency's Proposed Budget includes provision for a two percent merit raise on employees' performance anniversary dates and a one-time adjustment to the salaries of all full-time employees enrolled in the Virginia Retirement System.

*Motion was made by Roy Ford and seconded by Julie Brown to approve DPCS' Fiscal Year 2013 Budget in the amount of \$20,918,243, as recommended by the Budget, Finance, and Operations Committee. The motion passed unanimously.*

### **Fiscal Year 2013 and Fiscal Year 2014 Performance Contract**

The Fiscal Year 2013 and Fiscal Year 2014 Performance Contract was distributed in the Board Packet. Beginning with Fiscal Year 2013, the 2012 General Assembly enacted changes to Virginia Code §37.2-508 regarding the Performance Contract between the Department of Behavioral Health and Developmental Services (DBHDS) and all Community Services Boards. For Fiscal Year 2013 and future fiscal years, the Performance Contract will be a two-year contract in parallel with the State budget. In the second year of the Performance Contract, only the statistical data in Exhibits A, E, F, G, and H of the Contract will be updated. Allen Thorn reported that the Board's Budget, Finance, and Operations Committee met June 7, 2012, for review of the Fiscal Year 2013 and Fiscal Year 2014 Performance Contract and presented recommendation of the Committee that the Board approve DPCS' Fiscal Year 2013 and Fiscal Year 2014 Performance Contract with DBHDS. The Committee also recommended that the Board authorize its Chairperson to approve any minor changes to the Performance Contract required by DBHDS.

*Motion was made by Ronald Merricks and seconded by James Clark to approve the Fiscal Year 2013 and Fiscal Year 2014 Performance Contract between DPCS and DBHDS, with authorization for the Board's Chairperson to approve any minor changes to the Performance Contract required by DBHDS. The motion passed unanimously.*

### **Virginia Retirement System Resolutions**

#### **A. Employer Contribution Rates for Counties, Cities, Towns, School Divisions, and Other Political Subdivisions**

Cindy Lewis presented a proposed Resolution for Board consideration regarding DPCS' employer contribution rate to the Virginia Retirement System (VRS). The 2012 General Assembly passed the 2012 Appropriation Act, Item 468(H) to offer localities, schools, and political subdivisions some budget relief for the coming fiscal year with respect to the amount of their retirement contribution. As a result, the VRS has provided DPCS a choice of electing to pay the Certified Rate of 7.13% or the Alternate Rate of 4.99% for Fiscal Year 2013. Choosing the Alternate Rate would reduce the contributions to DPCS' employer account and the investment earnings generated, which would mean fewer assets available for benefits. The Alternate Rate would also result in a lower funded ratio when the next Actuarial Valuation is performed, resulting in a higher calculated contribution rate for DPCS at that time. Ms. Lewis reported that DPCS management reviewed the future fiscal implications inherent in use of the Alternate Rate and recommends that the Certified Rate of 7.13% be adopted for DPCS' employer contribution rate for Fiscal Year 2013. This recommendation of adopting the Certified Rate is also consistent with DPCS' long-standing practice.

*Roy Ford made motion to adopt the Resolution for Employer Contribution Rates with election of the 7.13% Certified Rate as DPCS' contribution rate to the VRS effective July 1, 2012, in accordance with the 2012 Appropriation Act, Item 468(H). Anne Geyer seconded, and the motion passed unanimously.*

**A copy of the Resolution as adopted and signed is attached (Attachment 1) and becomes a part of the Meeting Minutes.**

## **B. Member Contributions by Salary Reduction for Counties, Cities, Towns, and Other Political Subdivisions**

Cindy Lewis presented a proposed Resolution for Board consideration regarding member contributions to the Virginia Retirement System (VRS) by salary reduction. The 2012 General Assembly passed legislation requiring employees who are eligible to participate in the VRS and whose employer currently pays all or part of the five percent contribution on their behalf to begin paying the member contribution effective July 1, 2012, on a pre-tax salary reduction basis. DPCS employees are affected since the Agency currently funds the five percent member contribution for all its VRS-eligible employees. The new legislation gives employers the choice of phasing in the amount for employees hired prior to July 1, 2012, or commencing the entire five percent member contribution all at once. The legislation does not give employers any discretion for employees hired after July 1, 2012; therefore, employees hired after July 1, 2012, must pay the full five percent upon employment. The legislation also stipulates that regardless of which option is chosen for employees hired prior to July 1, 2012, a salary increase sufficient to offset the added VRS cost must be provided to the employee. Ms. Lewis reported that in order to maintain consistency among VRS-eligible employees hired prior to and after July 1, 2012, DPCS management recommends commencing the entire five percent member contribution all at once. This option will require all existing VRS-eligible employees to pay the full five percent member contribution with an offsetting salary increase effective July 1, 2012.

*Motion was made by Ronald Merricks and seconded by Roy Ford to adopt the Resolution for Member Contributions by Salary Reduction requiring all VRS-eligible employees of DPCS to pay the full five percent member contribution with a corresponding salary increase, in accordance with Chapter 822 of the 2012 Acts of Assembly (SB497). The motion passed unanimously.*

A copy of the Resolution as adopted and signed is attached (Attachment 2) and becomes a part of the Meeting Minutes.

### **Board Policy Revisions**

Cindy Lewis reported that the Budget, Finance, and Operations Committee met June 7, 2012, to review proposed revisions to the following Board Policies:

1. Compensation Policies
2. Employee Benefits
3. Separation of Employees Policy

These policies are directly and indirectly affected by the 2012 General Assembly's action to require local government employees to contribute five percent of their creditable compensation to the Virginia Retirement System (VRS) through payroll deduction. Proposals for revision of the current policies along with explanation of the proposed revisions were distributed with the Board Packet for this meeting. Ms. Lewis presented recommendation of the Committee that the Board approve the revisions and that all revisions become effective July 1, 2012.

*Motion was made by William Brown and seconded by James Clark to approve revisions of the Compensation Policies, Employee Benefits, and Separation of Employees Policy as recommended by the Budget, Finance, and Operations Committee and that the revised policies become effective July 1, 2012. The motion passed unanimously.*

### **Grant Application – Virginia Department of Social Services (Prevention Services)**

Amanda Oakes requested Board approval to submit application to the Virginia Department of Social Services for a grant in an amount not to exceed \$57,000, and approval to accept the grant funds if awarded. The funds would be used to continue support for a Case Manager/Family Support Worker position and Healthy Families Coordinator position for DPCS' *Healthy Families Program*. This voluntary in-home Program targets families that have children who are at risk for child abuse and neglect or developmental problems. The Program provides long-term education and resource management. Due to the deadline for submission of grant application being prior to

June 28, 2012, the Board's Prevention Services Committee considered and approved submission of application pending Board action at its June 28, 2012, meeting. Should the Board not approve the request, the application will be rescinded.

*Motion was made by Julie Brown and seconded by Polly Humphrey to approve application to the Virginia Department of Social Services for a grant in an amount not to exceed \$57,000, and approval to accept the grant funds if awarded. The motion passed unanimously.*

#### **Grant Application – Virginia Department of Alcoholic Beverage Control (Prevention Services)**

Amanda Oakes requested Board approval to submit application to the Virginia Department of Alcoholic Beverage Control for a grant in an amount not to exceed \$10,000, and approval to accept the grant funds if awarded. The grant would be utilized in coalition with the local Regional Alliance for Substance Abuse Prevention (RASAP) Coalition with DPCS serving as fiscal agent. The funds would be used to enhance and expand programs and initiatives to reduce underage drinking in partnership with local law enforcement agencies. The project would allow RASAP to bring to the area high school students a highly interactive and impactful drugged driving simulation experience and promote RASAP's *Party's Over* campaign. Due to the deadline for submission of grant application being prior to June 28, 2012, the Board's Prevention Services Committee considered and approved submission of application pending Board action at its June 28, 2012, meeting. Should the Board not approve the request, the application will be rescinded.

*James Clark made motion to approve application to the Virginia Department of Alcoholic Beverage Control for a grant in an amount not to exceed \$10,000 on behalf of RASAP with DPCS serving as fiscal agent for the grant, and approval to accept the grant funds if awarded. Dan Angell seconded, and the motion passed unanimously.*

#### **Grant Application – Aflac Incorporated (Behavioral Health Services)**

Mindy Conley requested Board approval to submit application to Aflac Incorporated for a grant in an amount not to exceed \$2,000, and approval to accept the grant funds if awarded. The grant would be used to help fund DPCS' *A New Lease on Life* primary care/mental health care integration program. The program, which is a collaborative initiative with Piedmont Access to Health Services (PATHS) and The Free Clinic of Danville, experienced a reduction of \$20,648 in 2012 funding from the Virginia Health Care Foundation. DPCS, PATHS, and The Free Clinic of Danville are attempting to raise the reduced funds through smaller grants. At this juncture, \$10,000 has been raised by PATHS toward this fundraising goal.

*Ronald Merricks made motion to approve application to Aflac Incorporated for a grant in an amount not to exceed \$2,000, and approval to accept the grant funds if awarded. Dan Angell seconded, and the motion passed unanimously.*

#### **Grant Application – Walmart Foundation (Behavioral Health Services)**

Mindy Conley requested Board approval to submit application to the Walmart Foundation for a grant in an amount not to exceed \$5,000, and approval to accept the grant funds if awarded. The funds would be used to help fund DPCS' *A New Lease on Life* primary care/mental health care integration program. The program, which is a collaborative initiative with Piedmont Access to Health Services (PATHS) and The Free Clinic of Danville, experienced a reduction of \$20,648 in 2012 funding from the Virginia Health Care Foundation. DPCS, PATHS, and The Free Clinic of Danville are attempting to raise the reduced funds through smaller grants. At this juncture, \$10,000 has been raised by PATHS toward this fundraising goal.

*Motion was made by Julie Brown and seconded by Ronald Merricks to approve application to the Walmart Foundation for a grant in an amount not to exceed \$5,000, and approval to accept the grant funds if awarded. The motion passed unanimously.*

### **Grant Application – Lucy Pannill Sale Foundation (Behavioral Health Services)**

Mindy Conley requested Board approval to submit application to the Lucy Pannill Sale Foundation for a grant in an amount not to exceed \$2,000, and approval to accept the grant funds if awarded. **The grant would be used to help fund DPCS' *A New Lease on Life* primary care/mental health care integration program.** The program, which is a collaborative initiative with Piedmont Access to Health Services (PATHS) and The Free Clinic of Danville, experienced a reduction of \$20,648 in 2012 funding from the Virginia Health Care Foundation. DPCS, PATHS, and The Free Clinic of Danville are attempting to raise the reduced funds through smaller grants. At this juncture, \$10,000 has been raised by PATHS toward this fundraising goal.

*Ronald Merricks made motion to approve application to the Lucy Pannill Sale Foundation for a grant in an amount not to exceed \$2,000, and approval to accept the grant funds if awarded. Roy Ford seconded, and the motion passed unanimously.*

### **DISCUSSION ITEMS**

#### **Ashlawn View Group Home**

Richard Gary reported on the Ashlawn View Group Home project to construct a four-bedroom house for use as a group home for individuals with intellectual disability through a Section 811 Supportive Housing for Persons with Disabilities Grant with the U.S. Department of Housing and Urban Development (HUD). After multiple delays in the review process, HUD issued a Firm Commitment on May 30, 2012. Following is the funding breakdown:

- August 3, 2010 – HUD issued a Notice of Grant Award in the amount of \$574,000 for planning, acquisition, and construction of the group home.
- May 30, 2012 – HUD issued a Firm Commitment in the amount of \$646,400, which included a pending request for \$72,400 in amendment funds to cover the difference between the initial grant award and the actual projected cost of the project.
- As the Project Sponsor, DPCS is required to fund \$3,232, which is the minimum capital investment. DPCS will also fund \$11,519 for offsite facility development associated with the cost of bringing utilities to the site.

DPCS will begin the process for submission of the numerous forms required by HUD to address the amendment funds included with Firm Commitment.

Jim Bebeau reported on status of the grant requirement that DPCS, as Project Sponsor, demonstrate control of the project site, either through ownership of the property or Option to Purchase. DPCS currently has an Option to Purchase on property located on Ashlawn Drive, Danville, for a purchase price of \$10,000. The Option to Purchase was originally executed September 10, 2009. Due to numerous delays with the HUD project, the Option has been extended four additional periods, for a total of \$2,700 paid at this juncture. The \$2,700 will apply toward the total purchase price. Due to continued delay with the HUD project, action is currently pending to either extend the Option for a fifth additional period or move forward with purchase of the property.

#### **Commonwealth of Virginia's Settlement Agreement with the U.S. Department of Justice**

Richard Gary gave an update on the Settlement Agreement between the U.S. Department of Justice (DOJ) and the Commonwealth of Virginia. In February 2011, DOJ released the findings report of its three-year investigation of the five training centers operated by the Department of Behavioral Health and Developmental Services (DBHDS). The investigation was in regard to the centers' compliance with Title II of the Americans with Disabilities Act, which requires that individuals with disabilities receive services in the most integrated setting appropriate to their needs. The investigation findings summary concluded that inadequacies and systemic failures have resulted in prolonged institutionalization to individuals with intellectual and developmental disabilities who could be served in the community. In March 2011, DBHDS entered into negotiations with DOJ in an effort to reach a settlement without subjecting the Commonwealth to

a costly and lengthy battle with the federal government. In January 2012, DBHDS reached a Settlement Agreement with DOJ to implement a specific series of improvements to the system over the next decade. The majority of these improvements focus on the transition of services to the community. Since January, several families of the training centers' residents have presented opposition to the transition of services and have vowed to fight the State's planned closure of the training centers. Mr. Gary attended a Fairness Hearing held June 8, 2012, at the Richmond Federal Courthouse where DOJ enlisted speakers and the parents who filed a motion to intervene the settlement. The Hearing consisted of more than six hours of witness testimony and attorneys' arguments for and against the Settlement Agreement.

#### **INFORMATION ITEMS**

There was no discussion on Information Items, as distributed.

#### **SERVICE AWARD PLAQUE PRESENTATION**

Chairperson Dean Jennings recognized Dan Angell and expressed regrets that he is leaving as a member of the Board of Directors. Mr. Angell, whose first three-year term expires June 30, 2012, is in the process of moving to Pittsylvania County and will not be eligible for reappointment to another term as a representative of the City of Danville. Chairperson Jennings presented Mr. Angell with a plaque in recognition and appreciation of his three years (2009-2012) of service and commitment to the Board's activities. Mr. Angell stated his appreciation for the privilege of having served on the Board of Directors and noted that "DPCS is one of the best kept secrets in Danville."

Chairperson Jennings also expressed regrets to James Clark that his third full term as Board Member will expire June 30, 2012, and presented him with a plaque in recognition of his ten years (2002-2012) of service to the Board. Mr. Clark was appointed to fill one year of an unexpired term and then served three additional three-year terms representing Pittsylvania County – Tunstall District. Mr. Clark stated his pleasure in working with members of the Board and staff through the changes of the Agency in the past ten years and commended the Agency for its work.

At this juncture, Jim Bebeau recognized Chairperson Dean Jennings and expressed regrets that his third full term as Board Member will expire June 30, 2012, and presented him with a plaque in recognition and appreciation of his nine years (2003-2012) of service and commitment to the Board representing Pittsylvania County – Staunton River District. Chairperson Jennings complimented the Agency and staff members on their work and dedicated support and stated his appreciation and enjoyment in working with all members of the Board over the past nine years.

Mr. Bebeau noted that Mr. Jennings' name and service dates as Chairperson of the Board of Directors have been placed on the permanent wall plaque displayed in the Betty Whitehead, M.D., Board Room. The plaque serves as a token of recognition of the services that the Past Chairpersons gave to the Board of Directors and the entire Agency.

#### **NEXT REGULAR BOARD MEETING DATE**

Chairperson Dean Jennings presented a reminder that the next Regular Board Meeting will be held Thursday, August 2, 2012, 5:30 p.m.

#### **ADJOURNMENT**

Chairperson Dean Jennings declared the Board Meeting adjourned at 6:40 p.m.

Approved: Roy Ford  
Secretary  
August 2, 2012  
Date

Employer Contribution Rates for Counties, Cities, Towns, School Divisions and Other Political Subdivisions  
(In accordance with the 2012 Appropriation Act Item 468 (H))

Resolution

BE IT RESOLVED, that Danville-Pittsylvania Community Services 55484 does hereby acknowledge that its contribution rates effective July 1, 2012 shall be based on the higher of a) the contribution rate in effect for FY 2012, or b) seventy percent of the results of the June 30, 2011 actuarial valuation of assets and liabilities as approved by the Virginia Retirement System Board of Trustees for the 2012-14 biennium (the "Alternate Rate") provided that, at its option, the contribution rate may be based on the employer contribution rates certified by the Virginia Retirement System Board of Trustees pursuant to Virginia Code §51.1-145(I) resulting from the June 30, 2011 actuarial value of assets and liabilities (the "Certified Rate"); and

BE IT ALSO RESOLVED, that Danville-Pittsylvania Community Services 55484 does hereby certify to the Virginia Retirement System Board of Trustees that it elects to pay the following contribution rate effective July 1, 2012:

(Check only one box)

- The Certified Rate of 7.13%  The Alternate rates of 4.99%; and

BE IT ALSO RESOLVED, that Danville-Pittsylvania Community Services 55484 does hereby certify to the Virginia Retirement System Board of Trustees that it has reviewed and understands the information provided by the Virginia Retirement System outlining the potential future fiscal implications of any election made under the provisions of this resolution; and

NOW, THEREFORE, the officers of Danville-Pittsylvania Community Services 55484 are hereby authorized and directed in the name of Danville-Pittsylvania Community Services to carry out the provisions of this resolution, and said officers of the Danville-Pittsylvania Community Services are authorized and directed to pay over to the Treasurer of Virginia from time to time such sums as are due to be paid by Danville-Pittsylvania Community Services for this purpose.

*Dean Jennings*

Dean Jennings, Chairperson

CERTIFICATE

I, Tonya Bass Carter, Clerk of Danville-Pittsylvania Community Services, certify that the foregoing is a true and correct copy of a resolution passed at a lawfully organized meeting of the Danville-Pittsylvania Community Services Board of Directors held at Danville, Virginia at 5:30 pm o'clock on June 28, 2012. Given under my hand seal of Danville-Pittsylvania Community Services this 28th day of June, 2012.

*[Signature]*  
Clerk



This resolution must be passed prior to July 1, 2012 and received by the Secretary no later than July 10, 2012



## Member Contributions by Salary Reduction for Counties, Cities, Towns, and Other Political Subdivisions

(In accordance with Chapter 822 of the 2012 Acts of Assembly (SB497))

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### Resolution

WHEREAS, Danville-Pittsylvania Community Services 55484 employees who are Virginia Retirement System members who commence or recommence employment on or after July 1, 2012 ("FY2013 Employees" for purposes of this resolution), shall be required to contribute five percent of their creditable compensation by salary reduction pursuant to Internal Revenue Code §414(h) on a pre-tax basis upon commencing or recommencing employment, and

WHEREAS, Danville-Pittsylvania Community Services 55484 employees who are Virginia Retirement System members and in service on June 30, 2012, shall be required to contribute five percent of their creditable compensation by salary reduction pursuant to Internal Revenue Code §414(h) on a pre-tax basis no later than July 1, 2016; and

WHEREAS, such employees in service on June 30, 2012, shall contribute a minimum of an additional one percent of their creditable compensation beginning on each July 1 of 2012, 2013, 2014, 2015, and 2016, or until the employees' contributions equal five percent of creditable compensation; and

WHEREAS, Danville-Pittsylvania Community Services 55484 may elect to require such employees in service on June 30, 2012, to contribute more than an additional one percent each year, in whole percentages, until the employees' contributions equal five percent of creditable compensation; and

WHEREAS, the second enactment clause of Chapter 822 of the 2012 Acts of Assembly (SB497) requires an increase in total creditable compensation, effective July 1, 2012, to each such employee in service on June 30, 2012, to offset the cost of the member contributions, such increase in total creditable compensation to be equal to the difference between five percent of the employee's total creditable compensation and the percentage of the member contribution paid by such employee on January 1, 2012.

BE IT THEREFORE RESOLVED, that Danville-Pittsylvania Community Services 55484 does hereby certify to the Virginia Retirement System Board of Trustees that it shall effect the implementation of the member contribution requirements of Chapter 822 of the 2012 Acts of Assembly (SB497) according to the following schedule for the fiscal year beginning July 1, 2012 (i.e., FY2013):

| Type of Employee  | Employer Paid<br>Member Contribution | Employee Paid<br>Member Contribution |
|-------------------|--------------------------------------|--------------------------------------|
| Plan 1            | 0%                                   | 5%                                   |
| Plan 2            | 0%                                   | 5%                                   |
| FY 2013 Employees | 0%                                   | 5%                                   |

(Note: Each row must add up to 5 percent.); and

BE IT FURTHER RESOLVED, that such contributions, although designated as member contributions, are to be made by Danville-Pittsylvania Community Services in lieu of member contributions; and

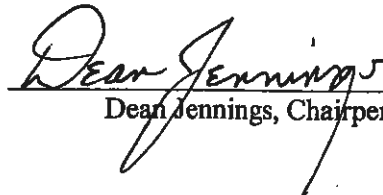
BE IT FURTHER RESOLVED, that pick up member contributions shall be paid from the same source of funds as used in paying the wages to affected employees; and

BE IT FURTHER RESOLVED, that member contributions made by Danville-Pittsylvania Community Services under the pick up arrangement shall be treated for all purposes other than income taxation, including but not limited to VRS benefits, in the same manner and to the same extent as member contributions made prior to the pick up arrangement; and

BE IT FURTHER RESOLVED, that nothing herein shall be construed so as to permit or extend an option to VRS members to receive the pick up contributions made by Danville-Pittsylvania community Services directly instead of having them paid to VRS; and

BE IT FURTHER RESOLVED, that notwithstanding any contractual or other provisions, the wages of each member of VRS who is an employee of Danville-Pittsylvania Community Services shall be reduced by the amount of member contributions picked up by Danville Pittsylvania Community Services on behalf of such employee pursuant to the foregoing resolutions.

NOW, THEREFORE, the officers of Danville Pittsylvania Community Services 55484 are hereby authorized and directed in the name of Danville-Pittsylvania Community Services to carry out the provisions of this resolution, and said officers of Danville-Pittsylvania Community Services are authorized and directed to pay over to the Treasurer of Virginia from time to time such sums as are due to be paid by Danville-Pittsylvania Community Services for this purpose.

  
\_\_\_\_\_  
Dean Jennings, Chairperson

CERTIFICATE

I, Tonya Bass Carter, Clerk of Danville-Pittsylvania Community Services, certify that the foregoing is a true and correct copy of a resolution passed at a lawfully organized meeting of the Danville-Pittsylvania Services Board of Directors held at Danville, Virginia at 5:30 pm o'clock on June 28, 2012. Given under my hand and seal of the Danville-Pittsylvania Community Services this 28th day of June 2012.



  
\_\_\_\_\_  
Clerk

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**This resolution must be passed prior to July 1, 2012 and received by VRS no later than July 10, 2012**