

**DANVILLE-PITTSYLVANIA COMMUNITY SERVICES**  
**BOARD OF DIRECTORS**  
**Thursday, October 19, 2017**  
**Corrected Meeting Minutes**

The Regular Meeting of the Danville-Pittsylvania Community Services (DPCS) Board of Directors was held Thursday, October 19, 2017, in the Betty Whitehead, M.D., Board Room at 245 Hairston Street, Danville, Virginia.

**BOARD MEMBERS PRESENT**

Robert Warren, <i>Chairperson</i>	Frank Wickers
Shelby Irving, <i>Vice Chairperson</i>	Michael Mondul
Jessie Barksdale, <i>Secretary</i>	Kimberly Van Der Hyde
Julie Brown, <i>Past Chairperson</i>	Jacqueline Satterfield
Rufus Fuller, III	Gwendolyn Edwards
Angela Fowler	Lorrie Eanes-Brooks
Gracie Mays ( <i>participated by telephone until 6:30 p.m.</i> )	Sid Allgood

**BOARD MEMBERS ABSENT**

None

**STAFF MEMBERS PRESENT**

Jim Bebeau, *Executive Director*  
Sandy Irby, *Director of Behavioral Health Services*  
Sara Craddock, *Director of Developmental Services*  
Amanda Oakes, *Director of Prevention Services*  
Cindy Lewis, *Director of Human Resources*  
Mary Beth Clement, *Director of Finance*  
Jennifer Thompson, *Acting Director of Compliance/Information Systems*  
Carol Cundiff, *Executive Assistant*

**CALL TO ORDER**

Chairperson Bob Warren called the meeting to order at 5:30 p.m.

**ADOPTION OF AGENDA**

The Agenda was distributed with the Board Packet for this Meeting. Jim Bebeau presented a request to amend the Agenda to add Action Items V-B-3 (Grant Application to United Way of Danville-Pittsylvania County for Healthy Families Program) and V-B-4 (Grant Application to United Way of Danville-Pittsylvania County for Oral Healthcare Access Program).

*Motion was made by Julie Brown and seconded by Mike Mondul to approve the addition of Action Items V-B-3 and V-B-4 and to adopt the Agenda as amended. The motion passed unanimously.*

**PROGRAM PRESENTATION**

**Harmony House: Our Psychosocial Rehabilitation Program (Behavioral Health Services)**

Sandy Irby introduced Jodie Burton and Chaquita Griffin. Ms. Burton is Director of Intensive Community Services, and Ms. Griffin is Day Treatment Services Coordinator for the Agency. These Agency employees oversee the programs and activities offered at Harmony House on

Rison Street. Ms. Griffin shared that Harmony House offers two programs for individuals: The Psychosocial Rehabilitation (PSR) Day Treatment program and Mental Health Skill Building Services (MHSB) program. Both programs serve adults with serious mental illness. PSR Services are generally provided in a group setting, while MHSB services focus on the individual. There are currently 43 people enrolled in the PSR program, with an average daily attendance of 30. Enrolled individuals living within the city are typically transported to/from Harmony House via Agency vehicle. One hot meal is served daily at no cost to enrollees. All meals follow USDA guidelines, and the kitchen is inspected biannually by the Health Department. The PSR and MHSB programs are designed to provide activities and opportunities to develop self-reliance in social settings, independent living, interpersonal relationships, employment and community integration. Activities at Harmony House fall into four categories: Educational groups/classes; life skills training units; community integration activities; and vocational services. The intent of all activities is to promote self-determination and progress towards individual goals and to facilitate psychiatric stability and wellness.

To be eligible to enroll in the programs, individuals must meet several criteria:

- Must be at least 18 years old
- Must have a diagnosis of serious mental illness (such as schizophrenia, major depression, or bi-polar disorder)
- Must demonstrate a need for the program due to significant functional impairments in major life activities
- Must reside in the Agency's service area (City of Danville or Pittsylvania County)

For MHSB, in addition to criteria shown above, individuals must have:

- ♦ A prior history of psychiatric hospitalization, Residential Crisis Stabilization, Temporary Detention Order, or ICT/PACT services
- ♦ Have been prescribed anti-psychotic, mood stabilizing, or antidepressant medication within the last year
- ♦ Require help in basic living skills (hygiene, nutrition, budgeting, etc.)
- ♦ Have difficulty establishing or maintaining interpersonal relationships

Individuals are generally referred to the programs through the Agency's Behavioral Health Division's Case Managers or PACT units, but occasional referrals are made through private psychiatrists, hospitals and Southern Virginia Mental Health Institute. All Harmony House services are covered by Medicaid. Uninsured individuals may participate by paying an income-based fee.

The MHSB program serves individuals in their home and in the community by offering training and support enabling individuals to achieve and maintain community stability and independence in the most appropriate but least restrictive environment. Training and education are provided in many areas, such as socialization skills, medication compliance, symptom management, nutrition, budgeting, personal hygiene, exercise, and more.

At the conclusion of the presentation, Jessie Barksdale remarked that, in a breakout session specifically for Board members at the VACSB Conference, the group was brainstorming about ways to advocate for their local CSBs. He was surprised that only one other CSB indicated that it has presentations about their services, and he felt such information was important for Board members to know.

## **ACTION ITEMS**

### **Minutes – August 24, 2017, Regular Board Meeting**

Minutes of the August 24, 2017, Regular Board Meeting were distributed with the Board Packet for this Meeting. There was no request for amendment.

*Julie Brown made motion to approve the August 24, 2017, Minutes as presented. Shelby Irving seconded, and the motion passed unanimously.*

### **Grant Application – Carrington Charitable Trust (Behavioral Health)**

Sandy Irby requested Board approval to submit application to the Alexander Berkeley Carrington, Jr. and Ruth Simpson Carrington Charitable Trust (the “Carrington Charitable Trust”) for a grant in an amount not to exceed a total of \$6,310.00, and approval to accept the grant funds if awarded. The Carrington Charitable Trust promotes educational, cultural, humanitarian, and other charitable causes for the long-term benefit of people in Danville and Pittsylvania County. The Agency has the opportunity to apply for a grant from the Carrington Trust to provide Critical Incident Stress Management Training (CISM) for approximately 40 Behavioral Health Clinicians and Law Enforcement Officers. From DPCS, 15 to 20 preadmission screeners and licensed or licensed-eligible staff will receive this training. The training teaches group debriefing techniques designed to assist first responders with the physical or psychological symptoms that are generally associated with trauma events such as a fatality, severe injury, violence, natural disaster, or suicide. The training covers the effects of trauma exposure and how to manage them when they occur.

*Motion was made by Jessie Barksdale and seconded by Angela Fowler to approve application to the Carrington Charitable Trust for a grant in an amount not to exceed \$6,310.00, and approve acceptance of the funds if awarded. The motion passed unanimously.*

### **Grant Application –Virginia Foundation For Healthy Youth (Prevention Services)**

Amanda Oakes requested Board approval to submit application to the *Virginia Foundation for Healthy Youth* (VFHY) for a grant in an amount not to exceed a total of \$150,000.00 over a three year period, and approval to accept the grant funds if awarded. VFHY provides funding to local organizations and agencies to provide tobacco use prevention and cessation programs for youth. If awarded, funds will be used to develop and implement Botvin’s Life Skills Training Program which will include implementation to eight (8) elementary schools. DPCS will serve 3<sup>rd</sup> and 4<sup>th</sup> graders in Danville Public Schools and 3<sup>rd</sup>, 4<sup>th</sup>, and 5<sup>th</sup> graders in Pittsylvania County Schools. Life Skills Training is a research-validated substance abuse prevention program proven to reduce the risks of alcohol, tobacco, drug abuse, and violence by targeting the major social and psychological factors that promote the initiation of substance use and other risky behaviors. This comprehensive and exciting program provides adolescents and young teens with the confidence and skills necessary to successfully handle challenging situations.

*Motion was made by Frank Wickers and seconded by Gwen Edwards to approve application to Virginia Foundation for Healthy Youth for a grant in an amount not to exceed \$150,000.00 over a three year period, and approve acceptance of the funds if awarded. The motion passed unanimously.*

**Grant Application – United Way of Danville-Pittsylvania County (Prevention Services)**

Amanda Oakes requested Board approval to submit an application to *United Way of Danville-Pittsylvania County* for a grant in an amount not to exceed a total of \$20,000.00, and approval to accept the grant funds if awarded. The United Way of Danville-Pittsylvania County focuses on programs to help advance the common good in the areas of education, health, income, and safety throughout the Danville Region. The grant would be used to fund 25% of the salary and program operational expenses for a Healthy Families Case Manager/Family Support Worker position in DPCS' Prevention Services Division. The expenses would include rent, travel, and training. The Healthy Families Program uses the Healthy Families America evidence-based home-visiting model and is part of the Healthy Families Virginia State System coordinated by Prevent Child Abuse Virginia. The Healthy Families Program provides voluntary home-visiting services to expectant and new parents residing in Danville and Pittsylvania County. The Program is designed to promote healthy family functioning by reducing risk factors and building protective factors in at-risk families. The Case Managers provide regular home visits for fragile families who may be at risk of child abuse and neglect and other poor outcomes due to a variety of risk factors, including poverty, single parenthood, low educational attainment, and unemployment. The home visits begin prenatally or around the time of the child's birth and may continue until the child is five years old.

*Motion was made by Kim Van Der Hyde and seconded by Angela Fowler to approve application to United Way of Danville-Pittsylvania County for a grant in an amount not to exceed \$20,000.00, and approve acceptance of the funds if awarded. The motion passed unanimously.*

**Grant Application – United Way of Danville-Pittsylvania County (Behavioral Health and Developmental Services)**

Sara Craddock requested Board approval to submit an application to *United Way of Danville-Pittsylvania County* for a grant in an amount not to exceed a total of \$40,000.00, and approval to accept the grant funds if awarded. The United Way of Danville-Pittsylvania County focuses on programs with strong outcomes that advance the common good in the areas of education, health, income, and safety net. The grant would be used to support DPCS' Oral Healthcare Access Program, which provides funding for dental services to benefit high-need, low-income adults in active status with DPCS' Behavioral Health or Developmental Services. DPCS case managers regularly work with individuals whose physical and psychological well-being is negatively impacted by poor oral health. The program helps to close the gap in our community's oral healthcare safety net by reducing barriers to access, such as transportation and insufficient financial resources to pay a dentist. It focuses on restorative and preventative dental care. Referrals typically come from individuals' case managers who are able to identify those with the greatest need for dental services.

*Motion was made by Rufus Fuller and seconded by Gwen Edwards to approve application to United Way of Danville-Pittsylvania County for a grant in an amount not to exceed \$40,000.00, and approve acceptance of the funds if awarded. The motion passed unanimously.*

## **Disposal of Surplus Property**

DPCS is considering a partnership with the Health Collaborative of the Dan River Region, specifically with the Community Health Worker Project, to provide these surplus vehicles to address the significant transportation needs of those served by the Community Health Workers. Julie Brown explained that the Community Health Worker Initiative, which is spearheaded by the Danville Regional Foundation, provides ten (10) community health workers through PATHS and Gateway Health to serve Danville, Pittsylvania County and Caswell County (NC). These workers are similar to the case managers employed by DPCS in that they use prevention efforts to assist individuals in improving their health. Their key goals are to reduce the number of people using the local ER for general health care and to connect individuals to primary health care. Transportation is often a barrier for people showing up for doctor appointments.

Mr. Bebeau shared that he is on one of the advisory boards for the Health Collaborative, and the transportation barrier issue has been a major point of discussion. After Human Resources advised him that the Agency has eight (8) vehicles that are ready for public auction, he discussed with Dr. Brown the possibility of using these surplus vehicles to help meet the transportation needs of the individuals served by the Community Health Worker Project, some of whom are also served or qualify to be served by DPCS. He reported that DPCS currently has a fleet of 79 vehicles that are assessed frequently for overall condition and continued use by staff. Three factors are considered when deciding whether to remove a vehicle from service – general condition, age and total mileage. Typically, when vehicles approach 10 years of age and 100,000 miles, they are assessed more frequently. Vehicles removed from the fleet are used as back-up vehicles when others are being serviced, until enough “retired” vehicles are identified for surplus auction. Currently, the eight vehicles removed from the fleet and ready for public auction are as follows: Seven (7) Chevrolet Cavaliers (Model Years 1998, 1999, 2000 [3], 2002 [2]) with mileage varying from 74,397 to 117,402; and one (1) 1998 GMC Safari Minivan, seven passenger, with 88,731 miles. They have value in the range of \$5000 to \$11,000. Mr. Bebeau recommended that the Board consider disposing of the Agency’s current surplus vehicles in a manner that will help meet the community’s transportation needs. The titles would be transferred to a non-profit entity and the Agency would have no further responsibility for the vehicles. Dr. Brown is looking into the possibility of obtaining free maintenance services through the local schools or businesses such as Jiffy Lube.

*Motion was made by Shelby Irving and seconded by Jessie Barksdale to approve disposing of the Agency’s surplus vehicles by giving them to a local non-profit organization. Julie Brown stated that she would abstain from the vote due to her connection with the Community Health Worker Initiative. The motion otherwise passed unanimously.*

## **DISCUSSION ITEMS**

### **Fourth Quarter FY2017 DBHDS Performance Dashboard (Compliance/IS)**

The Board Packet contained a copy of the Fourth Quarter FY2017 Department of Behavioral Health and Developmental Services (DBHDS) Performance Dashboard showing the level at which the Agency met or failed to meet 21 different quality, bed utilization, state hospital, and training center measures. Target percentages are shown in red (greater than 5% below target); gold (approaching target, within 5%); and green (meets/exceeds target). Jennifer Thompson gave a brief overview of the Dashboard and stated that the Agency had improved overall since

the last quarterly report. Sandy Irby then explained that, although 7 out of 12 Behavioral Health targets are in the red zone, the worst percentages are in areas they cannot control. She briefly detailed each category, including what is being done to meet the goals set by DBHDS. The Agency is continuing to search for ways to remove barriers individuals face in receiving services, such as lack of child care and transportation, and is considering options including offering child care, providing tokens for riding City buses, and hiring van drivers to pick up individuals in the County. Sara Craddock shared that Developmental Services has seven quality measures on the Dashboard, and five of them deal with issues identified in individuals' service plans. Her division only has one target, face-to-face case management, in the red zone but that measure has improved from 70% to 83%. However, this area of service fluctuates due to occasional difficulty in making contact with individuals receiving assistance from the Agency. Case managers try to make in-home visits at least every other month.

### **Presentation of FY2017 Annual Report to Local Governments**

The DPCS FY2017 Annual Report, "*DPCS - Who We Are, Who We Serve, and What We Do*", was distributed to Board Members. Jim Bebeau gave an overview of the Report, which focuses upon infographics—colorful, visual representations of the innovative and measurable ways services at DPCS are impacting individuals in the City of Danville and Pittsylvania County that the Agency is honored to serve. In FY2017, DPCS directly served 17,316 individuals in the City of Danville and Pittsylvania County through 187,195 distinct units of service.

The Annual Report will be presented by a DPCS Board Member at an upcoming meeting of Danville City Council and the Pittsylvania County Board of Supervisors. Frank Wickers volunteered to present the Report in the City on November 9 and Kim Van Der Hyde volunteered to present it in the County on November 28. All Board Members are invited to attend these local governmental presentations. Following the presentations, the Annual Report will be distributed to approximately 700 citizens in our community.

### **Opioid Treatment and Peer Recovery Services (Behavioral Health)**

Sandy Irby shared that DPCS is tasked with implementing new programs and strengthening existing programs for the treatment of opioid addiction in Danville and Pittsylvania County. The Agency has received grant money to cover three approaches to deal with the opioid epidemic. One approach involves incorporating peer services by means of a Warm Line for individuals needing support for substance use disorders. The Warm Line is a peer-run service offered to individuals, family members and other concerned parties who would like someone to talk to, wish to request community substance use resources, or have specific questions about their recovery journey from substances. The Peer Recovery Specialist will be available during designated hours to answer Warm Line calls. Peers have an understanding of what the caller is going through and can provide emotional support, comfort, hope, and information.

As a second approach, services will involve the Peer Recovery Specialist responding to SOVAH-Danville Emergency Department when individuals present with an opioid overdose. The program, FirstStepED, will offer support to individuals, family members, and other concerned parties who need linkage to community resources for substance use recovery. The FirstStepEd Peer Recovery Specialist will respond during designated hours to meet with the individual and their family members at the Emergency Department following an opioid

overdose. Both the Warm Line and FirstStepED services are scheduled to begin October 2, 2017. The third approach, the opioid project (OPT-Tx), will offer Medication Assisted Treatment (Suboxone) as an additional resource for those individuals with no insurance or little to no income and otherwise unable to access treatment for opioid disorders. Individuals may be eligible for this service when lacking financial resources, diagnosed with an opioid dependence disorder, and determined to be appropriate for the treatment option. The OPT-Tx project is underway at DPCS and has a goal of offering this service to 21 qualifying individuals through April 2018. DPCS is the only CSB in Virginia that has started work on responding to the opioid crisis.

Amanda Oakes added that the opioid epidemic has been spreading toward Danville from southwestern Virginia. In 2015, there were seven deaths in the city, most of which were related to Fentanyl. The neighboring city of Martinsville is #1 in the nation for opioid prescriptions. Emergency room visits related to overdoses have increased, as has the use of the life-saving drug Narcan. Prevention also received some funding for its programs and hopes to hold back the spread of opioid use through education and awareness. Mike Mondul, Danville Sheriff, stated that his officers aren't seeing much of a problem in the city jail at this time. He has heard stories from colleagues in southwest Virginia of people who overdose, are saved by the administering of Narcan, and overdose again within hours of release. It seems people are being brought back to life to continue the addictive cycle. The Sheriff reported that his department is as ready as it can be to address this problem. Chairperson Warren expressed appreciation to the staff for being proactive regarding this potential crisis.

### **Campus Expansion Update**

Mr. Bebeau reported that Bellevue has signed the construction contract with Blair. Site work has begun to clear the trees from the lot and grading will follow. Blair plans to work through the winter but may not have the building under roof by the time inclement weather begins. The project is moving forward as planned, and there will be ongoing updates to the Board throughout the coming months as additional work takes place.

### **Highlights of Virginia Association of Community Services Boards Public Policy Conference**

The Virginia Association of Community Services Boards (VACSB) Public Policy Conference was held October 4-6, 2017, in Williamsburg. This annual Conference brings together Virginia Community Services Board Members and Staff, Legislators, Virginia Department of Behavioral Health and Developmental Services Staff, and Behavioral Health Care Stakeholders to address public policy and current updates on statewide matters concerning behavioral health care in Virginia. Mr. Bebeau shared that the most pertinent issue addressed was Medicaid's withdrawal as a direct payor to the state's CSBs in an initiative known as Commonwealth Coordinated Care Plus (CCC+). Six HMOs have been put in place to process behavioral and medical health care claims, which has caused delay in payments for services and a great deal of confusion for all entities involved. Billing may stop for as much as six months, but the Agency's finances are well managed and payroll will not be affected by the delayed payments. The new HMO set-up will put more burden on localities to meet the needs of those in the

community who need assistance from a CSB. The CSBs may have to turn away individuals with less serious problems due to lack of funding.

Mr. Bebeau expressed appreciation for the participation of Jessie Barksdale and Sid Allgood, who attended the Conference along with staff. Mr. Barksdale stated that, through membership on the Board and attendance at these conferences, he has a much greater awareness of the mission and goals of the Agency. Being an elected official, his concern is for the health and safety of citizens, and being part of the Board has been beneficial to him. Mr. Allgood shared that, as a new Board member, the conference was both daunting and a learning experience. After observing other attendees in the sessions he attended, he felt that the DPCS Board “has it made” with the current staff and Mr. Bebeau as Executive Director.

Mr. Bebeau announced that the VACSB Legislative Conference will be held January 16-17, 2018, in Richmond. Conference information will be distributed to Board Members as it becomes available.

### **Annual United Way Workplace Campaign**

Mr. Bebeau addressed DPCS’ United Way Workplace Campaign for 2017, which is currently underway. Running October 1-31, the theme of this year’s Campaign is *Be A Lifesaver* with a goal of \$16,000 and participation by 50% of Agency staff. A committee of individuals representative of each of the Agency’s Divisions has been formed; programs have been scheduled for staff to learn more about this year’s Campaign and receive pledge forms; and incentives for staff to support the Campaign are in place. In addition, activities to supplement individual pledging are taking place throughout the month, including Jeans Days; Used Book Sale; What to Eat Wednesdays; Theme Baskets and Baked Goods Silent Auction; and 50/50 raffles. At the time of this meeting, the Agency had reached about 75% of its monetary goal.

As the recipient of United Way grant funding for two important programs, *Healthy Families* and *Oral Healthcare Access*, DPCS is a United Way Partner Agency. Mr. Bebeau noted that DPCS’ Executive Team gives its full support to the United Way fundraising efforts and invited Board Members who wish to make a contribution to contact DPCS Campaign Chairperson Kathy Milam.

### **INFORMATION ITEMS**

#### **Division Fiscal Year 2017 Annual Reports – Finance, Human Resources, and Compliance and Information Systems Divisions**

Mr. Bebeau brought attention to the FY2017 Annual Reports for DPCS’ Administrative Services Divisions—Finance, Human Resources, and Compliance and Information Systems. The FY2017 Annual Reports for DPCS’ Program Services Divisions—Behavioral Health, Intellectual Disability, and Prevention—will be distributed in the December Board Packet. These narrative reports are distributed to Board Members each year and provide an overview of the Divisions’ programs for the fiscal year, including highlights and accomplishments as well as goals for the next fiscal year.



**CLOSED MEETING**

*Motion was made by Julie Brown that the Danville-Pittsylvania Community Services Board Meeting be recessed and that the Board of Directors immediately reconvene in Closed Meeting as permitted by the authority of §2.2-3711(A)(1) Code of Virginia, 1950, as amended, for assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body,*

*Subject: Annual Performance Evaluation of the Executive Director*

*Purpose: Dissemination of Information for the Annual Performance Evaluation of the Executive Director*

and

*by the authority of §2.2-3711(A)(3) of the Code of Virginia, 1950, as amended, for discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property:*

*Subject: Disposition of Property Owned by DPCS*

*Purpose: Presentation on Possible Disposition of Identified Property*

*The motion was seconded by Kim Van Der Hyde and carried by the following Roll Call vote:*

**Vote:** 12-0

**Yes:** (12) Sid Allgood, Jessie Barksdale, Lorrie Eanes-Brooks, Julie Brown, Gwen Edwards, Angela Fowler, Rufus Fuller III, Shelby Irving, Michael Mondul, Jackie Satterfield, Kim Van Der Hyde, Frank Wickers

**No:** (0) None

**Presiding Officer:** (1) Bob Warren (*Presiding Officer votes only upon a Tie Vote in Roll Call*)

**Absent During Vote:** (0) None

**Absent During Meeting:** (1) Gracie Mays

The Board of Directors entered Closed Meeting at 6:53 p.m.

**Return to Open Meeting/Certification of Closed Meeting**

*Angela Fowler made motion that the Danville-Pittsylvania Community Services Board of Directors immediately reconvene into Open Meeting and adopt the following Resolution for Certification of Closed Meeting:*

WHEREAS, the Danville-Pittsylvania Community Services Board of Directors convened in a Closed Meeting on August 24, 2017, pursuant to an affirmative recorded vote and in accordance with the provisions of the *Virginia Freedom of Information Act*; and

WHEREAS, §2.2-3712 of the *Code of Virginia, 1950, as Amended*, requires a certification by the Danville-Pittsylvania Community Services Board of Directors that such Closed Meeting was conducted in conformity with the *Virginia Freedom of Information Act*;

NOW, THEREFORE, BE IT RESOLVED that the Danville-Pittsylvania Community Services Board of Directors hereby certifies by a recorded vote that, to the best of each Board Member’s knowledge, (1) only public business matters lawfully exempted from Open Meeting requirements under the *Virginia Freedom of Information Act* and (2) only such public business matters as were identified in the Motion convening the Closed Meeting were heard, discussed, or considered in the Closed Meeting.

The motion was seconded by Frank Wickers and carried by the following Roll Call vote:

Vote: 12-0

Yes: (12) Sid Allgood, Jessie Barksdale, Lorrie Eanes-Brooks, Julie Brown, Gwen Edwards, Angela Fowler, Rufus Fuller III, Shelby Irving, Michael Mondul, Jackie Satterfield, Kim Van Der Hyde, Frank Wickers

No: (0) None

Presiding Officer: (1) Bob Warren (*Presiding Officer votes only upon a Tie Vote in Roll Call*)

Absent During Vote: (0) None

Absent During Meeting: (1) Gracie Mays

The Board of Directors reconvened into Open Meeting at 7:07 p.m.

#### **ACTION ITEM FROM CLOSED SESSION**

##### **Employment Agreement Between the Board of Directors and The Executive Director**

*Shelby Irving made motion on behalf of the Executive Committee that the DPCS Board of Directors renew the Employment Agreement, with modifications as recommended by the Committee, with Executive Director James F. Bebeau for Calendar Year 2018. No second was required, and the motion passed unanimously.*

#### **NEXT BOARD MEETING**

Chairperson Warren reminded the Board that the next meeting will be held on Thursday, December 14, 2017, at 5:30 p.m.

#### **ADJOURNMENT**

Chairperson Warren declared the Board Meeting adjourned at 7:08 p.m.

Approved:



Robert W. Warren, Chairperson



Date