

**DANVILLE-PITTSYLVANIA COMMUNITY SERVICES
BOARD OF DIRECTORS
Thursday, August 7, 2014
Meeting Minutes**

The Regular Meeting of the Danville-Pittsylvania Community Services (DPCS) Board of Directors was held Thursday, August 7, 2014, in the Betty Whitehead, M.D., Board Room at 245 Hairston Street, Danville, Virginia.

BOARD MEMBERS PRESENT

Ronald Merricks, <i>Chairperson</i>	Gerald Milliman
Julie Brown, <i>Vice Chairperson</i>	Sheryl Moyer
Jessie Barksdale, <i>Member-At-Large</i>	Faith Stamps
Connie Fletcher	Robert Warren
Angela Fowler	Frank Wickers

BOARD MEMBERS ABSENT

Mary Lee White, <i>Member-At-Large</i>	Gracie Mays
Anne Geyer	Marie Young
Shelby Irving	

STAFF MEMBERS PRESENT

Jim Bebeau, *Executive Director*
Pat Burnette, *Executive Assistant*
Sandy Stephenson, *Acting Director, Behavioral Health Services*
Richard Gary, *Director, Intellectual Disability Services*
Amanda Oakes, *Director, Prevention Services*
Allen Thorn, *Director, Compliance and Information Systems*
Cindy Lewis, *Director, Human Resources*
Mary Beth Clement, *Director, Finance*

CALL TO ORDER

Chairperson Ronald Merricks called the meeting to order at 5:30 pm.

ADOPTION OF AGENDA

The Agenda was distributed with the Board Packet for this Meeting. There was no request for amendment.

Motion was made by Julie Brown and seconded by Jessie Barksdale to adopt the Agenda as presented. The motion passed unanimously.

PROGRAM PRESENTATION

Intermediate Care Facility 101 (Intellectual Disability Services)

Ms. Nicole Lewis, Group Home Director within the Intellectual Disability Services Division, presented an overview of DPCS' Riverview Place, which is an Intermediate Care Facility operated under stringent federal regulations and standards that are monitored on a regular basis by a State Survey Team. The facility provides an intense level of services in a residential setting, primarily for the diagnosis, treatment, and rehabilitation of individuals with intellectual disabilities. The funding source is Medicaid; therefore, all candidates for admission must be eligible for this program. Applicants must meet the admission criteria for indicated dependency level, have a desire to fully participate in the program, and demonstrate the ability to benefit from the program. Services include ongoing evaluation, planning, 24-hour supervision, coordination, and integration of health or rehabilitative services to help individuals function at their greatest ability.

An Interdisciplinary Team develops, implements, and monitors an active treatment program for each individual. The Team includes a Physical Therapist, Psychologist, Social Worker, Recreational Therapist, Dietitian, Qualified Intellectual Disability Professional/Teacher, Registered Nurse, and Medical Director. The treatment program includes aggressive, consistent implementation of specialized training, treatment, and health services. This variety of experiences provides the individual opportunities for choices and engagement in a meaningful life that promotes independence and self-determination.

BOARD MEMBER APPOINTMENTS

Chairperson Ronald Merricks announced first term appointments to the DPCS Board of Directors—Dr. Connie Fletcher and Ms. Sheryl Moyer representing the City of Danville, and Ms. Faith Stamps representing Pittsylvania County – Westover District. All of the appointments are three-year terms effective July 1, 2014 – June 30, 2017. Board Members welcomed them to the Board.

Chairperson Merricks also announced the reappointment of Dr. Julie Brown to her second term representing Pittsylvania County – At-Large Appointment, Ms. Anne Geyer to her third term representing the City of Danville, and Mr. Ronald Merricks to his third term representing Pittsylvania County – Dan River District. All of the reappointments are three-year terms effective July 1, 2014 – June 30, 2017. Board Members expressed appreciation for their willingness to continue to serve the community through this Board.

ACTION ITEMS

Minutes – June 26, 2014, Regular Board Meeting

Minutes of the June 26, 2014, Regular Board Meeting were distributed with the Board Packet for this Meeting. There was no request for amendment.

Jessie Barksdale made motion to approve the June 26, 2014, Minutes as presented; Frank Wickers seconded, and the motion passed unanimously.

Nominating Committee Report

Fiscal Year 2015 Slate of Officers and Executive Committee

Jessie Barksdale, Chairperson of the Board's Nominating Committee, presented recommendation of the Nominating Committee for the following Slate of Officers and Executive Committee members to serve for Fiscal Year 2015:

Chairperson	-	Julie Brown
Vice Chairperson	-	Robert Warren
Secretary	-	Gerald Milliman
Past Chairperson	-	Ronald Merricks
Member-at-Large	-	Anne Geyer
Member-at-Large	-	Shelby Irving

There were no nominations from the floor.

Jessie Barksdale made motion to approve the Slate of Officers and Executive Committee members to serve for Fiscal Year 2015, as recommended by the Nominating Committee. With no second required to motion made on behalf of the Committee, the motion passed unanimously.

Fiscal Year 2015 and Fiscal Year 2016 Performance Contract

Report was given at the June 26, 2014, Board Meeting regarding delays for the Fiscal Year 2015 and Fiscal Year 2016 Performance Contract with the Department of Behavioral Health and Developmental Services (DBHDS). With Virginia's budget not being approved by the Virginia General Assembly until June 23, 2014, DPCS was still awaiting receipt of its Letter of Notification from DBHDS with final budget amounts of State and Federal Funds. Thus, DPCS was unable to issue its financial and related exhibits for the Performance Contract.

In view of the delays, action was taken at the June 26 Board Meeting approving the Executive Committee to act on DPCS' Performance Contract once the exhibits were complete and included. Action taken by the Executive Committee would then be submitted to the full Board for ratification at this August 7 Board Meeting.

Executive Director Jim Bebeau reported update that subsequently on June 30, 2014, DPCS received the DBHDS Letter of Notification with final budget information, along with notification requiring submission of the Performance Contract to DBHDS by August 1, 2014. DPCS notified DBHDS that its Board of Directors' regular meeting falls after the August 1 deadline. As many of the Community Services Boards are in the same timing dilemma, DBHDS had no objection to a delayed submission of the Performance Contract after this August 7 Board Meeting. Therefore, action by the Executive Committee was not necessary in the interim. DPCS' complete Fiscal Year 2015 and Fiscal Year 2016 Performance Contract was distributed in the Board Packet for this meeting for review. Discussion followed on minimal changes to the Contract.

Motion was made by Robert Warren and seconded by Jessie Barksdale to approve the Fiscal Year 2015 and Fiscal Year 2016 Performance Contract between DPCS and DBHDS, with authorization for the Board's Chairperson to approve any changes to the Performance Contract that may be required by DBHDS. The motion passed unanimously.

Grant Application – Womack Foundation (Intellectual Disability Services)

Richard Gary requested Board approval to submit application to the *Womack Foundation* for a grant in an amount not to exceed \$5,000, and approval to accept the grant funds if awarded. The Department of Justice settlement with the Commonwealth of Virginia proposed new guidelines for community integration opportunities for individuals with an intellectual disability. It was suggested that day services include activities where the adult individuals served can participate with others in ordinary environments. DPCS would use the funds to assist with fees for such activities for individuals enrolled in its Day Services Program. DPCS proposes to partner with the City of Danville Parks, Recreation, and Tourism Department and other community agencies, such as Hobby Lobby, The Home Depot, Danville Museum of Fine Arts and History, and All Fired Up of Lynchburg, Virginia. These agencies offer classes and workshops for all adults within the community. By providing funding for the individuals to enroll in these classes and workshops, they will be able to participate in varied, ongoing recreational and educational activities according to their interests.

Motion was made by Julie Brown and seconded by Jessie Barksdale to approve application to the Womack Foundation for a grant in an amount not to exceed \$5,000, and approval to accept the grant funds if awarded. The motion passed unanimously.

Grant Application – J. T. – Minnie Maude Charitable Trust (Intellectual Disability Services)

Richard Gary requested Board approval to submit application to the *J.T. – Minnie Maude Charitable Trust* for a grant in an amount not to exceed \$20,000, and approval to accept the funds if awarded. DPCS would use the funds to purchase Assistive Technology products that provide adaptive and rehabilitative devices to individuals served by its Day Services Program. Many of the needed devices are costly due to their advanced specialization, such as Swing Frames for Wheelchairs, High-Low Tables, Roller Chairs, Mobile Wheelchair Tables, and Sound Sensitive Equipment. The Day Services Program is also in the process of developing a Sensory Area where Assistive Technology would enhance the programming provided.

Motion was made by Robert Warren to approve application to the J.T. – Minnie Maude Charitable Trust for a grant in an amount not to exceed \$20,000, and approval to accept the funds if awarded. Angela Fowler seconded, and the motion passed unanimously.

DISCUSSION ITEM

Current Events Affecting the Community Services Board System of Care

Executive Director Jim Bebeau reported highlights of some current events that are affecting the Community Services Board System of Care, as follows:

Governor's Task Force on Improving Mental Health and Crisis Responses

The Governor's Task Force on Improving Mental Health and Crisis Responses was created in the wake of the tragedy involving Senator Creigh Deeds and his son. The charge of the Task Force is to review existing services and challenges in Virginia's mental health system and make recommendations for improvements to mental health procedures, programs, and services. As a member of the Task Force, Mr. Bebeau serves on the Public Safety Workgroup. One of the Workgroup's focuses has been on effective communication between law enforcement and behavioral health, with a goal of decreasing law enforcement involvement with individuals in behavioral health crises. Law enforcement officers sometimes struggle to provide public safety coverage along with the amount of time involved with Emergency Custody Orders, Temporary Detention Orders, and transportation of the individuals, as well as restraints due to limited behavioral health services available in the local and regional jails. Mr. Bebeau noted that transportation by law enforcement may be the largest shift of change in Virginia's current mental health system of care, in regard to compensation for transportation and increased use of alternative transportation providers.

Joint Subcommittee Studying Mental Health Services in the Commonwealth in the 21st Century (SJ47 Subcommittee)

Sponsored by Senator Creigh Deeds and passed in the 2014 General Assembly Session, SJ47 established a joint subcommittee to conduct a four-year study of mental health services in the Commonwealth in the 21st century, to include review of the laws governing provision of mental health services; assessment of the systems of publicly funded mental health services; identification of gaps in services and types of facilities and services needed; and recommendation for statutory or regulatory changes needed to improve access to services, quality of services, and outcomes for individuals in need of services. Mr. Bebeau reported on the first meeting of the Joint Subcommittee held July 21, 2014, in Richmond. The meeting received mixed reviews by the press, which quoted Delegate Robert Bell questioning whether Community Services Boards (CSBs) should even exist. While Delegate Bell did make such statement, it was followed by him saying that he hoped people would find his statement alarming, which the press did not include. Delegate Bell was trying to make the point of how the entire system should be examined and questioned rather than doing away with just the CSBs. Mr. Bebeau noted that representatives of the Department of Behavioral Health and Developmental Services, Attorney General's Office, and the Treatment Advocacy Center made presentations at the Joint Subcommittee meeting.

Department of Behavioral Health and Developmental Services Update

Mr. Bebeau reported updates related to the Department of Behavioral Health and Developmental Services (DBHDS) and Community Services Boards (CSBs).

- **Funding** - Allocations continue to be disproportionate since deinstitutionalization, with the Fiscal Year 2015/2016 Budget appropriating new funds in the amount of \$58.8 million for DBHDS and \$28.1 million for the 40 CSBs. Statistically, well over 100+ times more is spent per person in the State facilities than spent per person in the community when considering the entire DBHDS budget.
- **Prevention Services** - DBHDS is changing its prevention focus. It's Department of Prevention Services has been renamed Behavioral Wellness Office. Directions are being implemented for data, strategic framework, and resources.

- Intellectual Disability (ID) Services - Only 25 new ID Waiver Slots were budgeted by the General Assembly, with no insight yet as to how the Slots will be allocated. Closure of the Northern Virginia Training Center has been delayed one year to March 2016.
- Behavioral Health Services – Per action taken at the May 8, 2014, DPCS Board Meeting, DPCS submitted grant application to DBHDS for development and operation of a Crisis Intervention Team (CIT) Assessment Center to serve as a therapeutic, non-criminal justice site where law enforcement officers can bring individuals who are in a mental health crisis as an alternative to incarceration. However, DPCS' application was not funded. Mr. Bebeau reported that while only 6 CIT grant applications were funded for this fiscal year, 18 are expected to be funded next fiscal year. The ultimate goal is to have a functional CIT Program/Assessment Center in every community in Virginia. DPCS plans to bring proposal to this Board for approval to submit a CIT grant application to DBHDS for next fiscal year.

INFORMATION ITEMS – There was no discussion on Information Items, as distributed.

CLOSED MEETING

Motion was made by Robert Warren that the Danville-Pittsylvania Community Services Board Meeting be recessed and that the Board of Directors immediately reconvene in Closed Meeting as permitted by the Authority of §2.2-3711(A)(1) Code of Virginia, 1950, as Amended, for assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body,

Subject: Annual Performance Evaluation of the Executive Director

Purpose: Dissemination of Information for the Annual Performance Evaluation of the Executive Director

The motion was seconded by Jessie Barksdale and carried by the following Roll Call vote:

Vote: 9-0

Yes: (9) Jessie Barksdale, Julie Brown, Connie Fletcher, Angela Fowler, Gerald Milliman, Sheryl Moyer, Faith Stamps, Robert Warren, Frank Wickers

No: (0) None

Presiding Officer: (1) Ronald Merricks (Presiding Officer votes only upon a Tie Vote in Roll Call)

Absent During Vote: (0) None

Absent During Meeting: (5) Anne Geyer, Shelby Irving, Gracie Mays, Mary Lee White, Marie Young

The Board of Directors entered Closed Meeting at 6:15 pm.

RETURN TO OPEN MEETING/CERTIFICATION OF CLOSED MEETING

Robert Warren made motion that the Danville-Pittsylvania Community Services Board of Directors immediately reconvene into Open Meeting and adopt the following Resolution for Certification of Closed Meeting:

WHEREAS, the Danville-Pittsylvania Community Services Board of Directors convened in a Closed Meeting on August 7, 2014, pursuant to an affirmative recorded vote and in accordance with the provisions of the *Virginia Freedom of Information Act*; and

WHEREAS, §2.2-3712 *Code of Virginia, 1950, as Amended*, requires a certification by the Danville-Pittsylvania Community Services Board of Directors that such Closed Meeting was conducted in conformity with the *Virginia Freedom of Information Act*;

NOW, THEREFORE, BE IT RESOLVED that the Danville-Pittsylvania Community Services Board of Directors hereby certifies by a recorded vote that, to the best of each Board Member's knowledge, (1) only public business matters lawfully exempted from Open Meeting requirements under the *Virginia Freedom of Information Act* and (2) only

such public business matters as were identified in the Motion convening the Closed Meeting were heard, discussed, or considered in the Closed Meeting.

The motion was seconded by Frank Wickers and carried by the following Roll Call vote:

Vote: 9-0

Yes: (9) Jessie Barksdale, Julie Brown, Connie Fletcher, Angela Fowler, Gerald Milliman, Sheryl Moyer, Faith Stamps, Robert Warren, Frank Wickers

No: (0) None

Presiding Officer: (1) Ronald Merricks (Presiding Officer votes only upon a Tie Vote in Roll Call)

Absent During Vote: (0) None

Absent During Meeting: (5) Anne Geyer, Shelby Irving, Gracie Mays, Mary Lee White, Marie Young

The Board of Directors reconvened into Open Meeting at 6:28 pm.

NEXT REGULAR BOARD MEETING DATE

Chairperson Ronald Merricks presented reminder that the next Regular Board Meeting will be held Thursday, October 9, 2014, 5:30 pm.

ADJOURNMENT

Chairperson Ronald Merricks declared the Board Meeting adjourned at 6:30 pm.

Approved:



Julie Brown, Chairperson



Date