

**DANVILLE-PITTSYLVANIA COMMUNITY SERVICES  
BOARD OF DIRECTORS  
Thursday, May 19, 2016  
Meeting Minutes**

The Regular Meeting of the Danville-Pittsylvania Community Services (DPCS) Board of Directors was held Thursday, May 19, 2016, in the Betty Whitehead, M.D., Board Room at 245 Hairston Street, Danville, Virginia.

**BOARD MEMBERS PRESENT**

Julie Brown, <i>Chairperson</i>	Gwen Edwards
Robert Warren, <i>Vice Chairperson</i>	Angela Fowler
Jessie Barksdale, <i>Secretary</i>	Gracie Mays
Shelby Irving, <i>Member-At-Large</i>	Sheryl Moyer
Anne Geyer, <i>Member-At-Large</i>	Frank Wickers

**BOARD MEMBERS ABSENT**

Ronald Merricks, <i>Past Chairperson</i>	Faith Stamps
Vicki Pickeral	Marie Young

**STAFF MEMBERS PRESENT**

Jim Bebeau, *Executive Director*  
Pat Burnette, *Executive Assistant*  
Sara Craddock, *Director, Intellectual Disability Services*  
Amanda Oakes, *Director, Prevention Services*  
Allen Thorn, *Director, Compliance and Information Systems*  
Cindy Lewis, *Director, Human Resources*  
Mary Beth Clement, *Director, Finance*

**CALL TO ORDER**

Chairperson Julie Brown called the meeting to order at 5:30 pm.

**ADOPTION OF AGENDA**

The Agenda was distributed with the Board Packet for this Meeting. There was no request for amendment.

*Motion was made by Jessie Barksdale and seconded by Robert Warren to adopt the Agenda as presented. The motion passed unanimously.*

**COMMENTS**

Executive Director Jim Bebeau asked everyone to remember Past Chairperson Ronald Merricks who was absent from this Board Meeting due to an illness. A card wishing him a speedy recovery was circulated for signatures to send to Mr. Merricks.

**PROGRAM PRESENTATION**

**Waiver Redesign (Intellectual Disability Services)**

Sara Craddock, DPCS' Director of Intellectual Disability Services, presented an overview of Virginia's redesign of its Medicaid Home and Community-Based Services Waivers for individuals with Intellectual or Developmental Disabilities, with significant changes to begin July 1, 2016. Waivers provide certain medical and non-medical services; however, the current Waivers do not fully support the variety of needs of individuals who rely on these services, and the need for services is much greater than the available funding, resulting in long waiting lists and a shortage of providers.

The goal of the redesign is to add more flexibility and choice in services in the areas of community living, integrated day services, and employment, with funding available to support the level of services needed, and streamline the process to obtain a Waiver slot. Currently, Intellectual Disability Case Management is provided solely through the Community Services Boards (CSBs), and Developmental Disability Case Management is provided through private providers. In the redesign, Intellectual Disability and Developmental Disability Case Management will both be provided through the CSBs; however, individuals who currently have a Developmental Disability Waiver slot will have the option to continue with current private providers who contract with the CSBs.

Following are the new Waivers designed to meet the specific needs of individuals with intellectual or developmental disabilities, with restructured payment and performance models to more equitably fund supports that are customized to individual needs:

- *Building Independence Waiver* - Available for individuals age 18+ who can own, lease, or control their own living arrangements with supports complemented by non-Waiver-funded housing vouchers/rental subsidies.
- *Family and Individual Supports Waiver* - Available to both children and adults living with their family, friends, or in their own home, including supports for individuals with some behavioral/medical needs.
- *Community Living Waiver* - Available to adults and some children with more complex behavioral/medical support needs through licensed services, including residential supports and a full array of behavioral, medical, and non-medical supports.

Under the Waiver redesign, DPCS will begin provision and oversight of Developmental Disability Case Management, contract with at least one Developmental Disability Case Management Provider, begin provision of new services through the Day Support Program, and adjust budgets to account for the changes in reimbursement rates.

Effective July 1, 2016, the following new services will be available through DPCS to better meet the needs of individuals with Intellectual or Developmental Disabilities in the community: Community Engagement, Community Coaching, Workplace Assistance, Independent Living Supports, Shared Living, Supported Living, Private Duty Nursing, and Electronic Home-Based Services. New Services available July 1, 2017, will include Community Guide, Benefits Planning, and Non-Medical Transport Services.

## **ACTION ITEMS**

### **Minutes – March 17, 2016, Regular Board Meeting**

Minutes of the March 17, 2016, Regular Board Meeting were distributed with the Board Packet for this Meeting. There was no request for amendment.

*Jessie Barksdale made motion to approve the March 17, 2016, Minutes as presented; Anne Geyer seconded, and the motion passed unanimously.*

### **Grant Application – Virginia Department of Health (Prevention Services)**

Amanda Oakes requested Board approval to submit application to the *Virginia Department of Health* for a five-year grant in an amount not to exceed a total of \$600,000, and approval to accept the grant funds if awarded. The *Virginia Department of Health* is making available Maternal, Infant, and Early Childhood Home Visiting (MIECHV) grant funds for the purchase of evidence-based home visiting program services in at-risk communities. DPCS would use the funds for its *Healthy Families* program to ensure healthy, thriving children and nurturing, caring families in Danville and Pittsylvania County by enhancing family functioning and supportive positive parenting practices. During the past five years, MIECHV funds have been used for *Healthy Families* services in the City of Danville. This new grant cycle would allow the MIECHV funds to also be used for *Healthy Families* services in Pittsylvania County.

In addition, the *Healthy Families* program would partner with PATHS, a Federally Qualified Health Center, to integrate services with its pediatric clinic.

Due to the deadline for submission of grant application being prior to May 19, 2016, the Board's Prevention Services Committee considered and approved submission of application pending Board action at its May 19 meeting. Should the Board not approve the request, the application will be rescinded.

*Motion was made by Robert Warren and seconded by Jessie Barksdale to approve application to the Virginia Department of Health for a five-year grant in an amount not to exceed a total of \$600,000, and approve acceptance of the funds if awarded. The motion passed unanimously.*

## **DISCUSSION ITEMS**

### **Mount Hermon Manor ICF-1 Project Update (Intellectual Disability Services)**

DPCS hosted an Open House for Mount Hermon Manor on April 6, 2016. Sara Craddock reported that approximately 75 people attended, including DPCS Board Members, community leaders, family members, neighbors, and DPCS employees. Speakers included Dr. Julie Brown, DPCS Board Chairperson; Mr. Jessie Barksdale, Pittsylvania County Board of Supervisors Chairperson and DPCS Board Secretary; Mr. Connie Cochran, Virginia Department of Behavioral Health and Developmental Services Assistant Commissioner for Developmental Services; and Mr. Jim Bebeau, DPCS Executive Director. Following the speaker presentations, DPCS Board Members participated in a Ceremonial Ribbon Cutting. Photos of the Open House and Ribbon Cutting were presented for the Board's viewing.

Representatives of the Danville Register & Bee and the Chatham Star-Tribune toured Mount Hermon Manor and completed articles covering the Open House in their respective newspapers. Also, WSLC Channel 10 filmed a news story regarding the Open House. The news reports focused on the improvement in quality of life for the individuals who will move into the new home from Central Virginia Training Center and the impact this move will have on their families and their community.

The final walk-through inspection of Mount Hermon Manor occurred on April 14, and the State Fire Marshal visited on April 26. Representatives from Daniel Builders LLC; Dewberry architecture and engineering firm; and DPCS were present for both visits. Items on the final punch lists are currently being completed.

Discharge meetings were held April 20 at Central Virginia Training Center for the first two residents. The first resident is scheduled to move into Mount Herman Manor on June 6, 2016.

### **Highlights of Virginia Association of Community Services Boards Professional Development Conference**

The Virginia Association of Community Services Boards (VACSB) Professional Development Conference was held May 4-6, 2016, in Portsmouth. Jim Bebeau expressed appreciation for the participation of Board Member Frank Wickers, who attended the Conference along with staff, and presented highlights of the Conference.

The Conference theme was *Boosting Statewide Momentum to Achieve System Goals*. The program included Highlights from the 2016 General Assembly Session; State of the State Panel Presentation; and Keynote Speaker Jonathan Metz, MD, PhD, who gave a presentation on "Mental Illness and Mass Shootings: Let's Talk Truths." Top focus items at the Conference were two changes to become effective July 1, 2016—Waiver Redesign for individuals with intellectual or developmental disabilities and expanded certification requirements for Emergency Services Screening Clinicians.

Mr. Bebeau announced the next VACSB Public Policy Conference to be held October 5-7, 2016, in Charlottesville. This annual Conference features Virginia and National public policy issues through panels and presentations. Conference information will be distributed to Board Members as it becomes available.

#### **All Staff Meeting – June 22, 2016**

Jim Bebeau announced DPCS' annual All Staff Meeting to be held June 22, 2016, 3:00-5:00 pm, at the Institute for Advanced Learning and Research, Danville. The featured speaker is Terrie Glass of *Leadership Solutions*, who will present a lighthearted look at working in a stressful and changing environment. Following the program, recognition awards will be presented to employees with five, ten, fifteen, twenty, or twenty-five years of service with DPCS.

At the All Staff Meeting, DPCS will collect donations of canned goods to benefit God's Storehouse. Individuals donating 5 or more canned goods will have their name entered for a cash drawing. In addition, a Backpack Challenge will be held. The Challenge is a friendly competition for teams of 8-12 individuals to donate new backpacks filled with all items on the supply list provided with the competition rules. For each filled backpack donated by a team, each member of that team will receive a ticket for a cash drawing.

Mr. Bebeau extended an invitation to Board Members to attend the All Staff Meeting.

#### **INFORMATION ITEMS**

The following Information Items, as distributed with the Board Packet for this Board Meeting, were addressed.

##### **Weight and Lifestyle Management Program (Human Resources)**

On April 5, 2016, DPCS expanded its wellness benefits for employees with a new Weight and Lifestyle Management Program through Gateway Health, the Agency's current health insurance provider. This free 10-week program is provided on-site and brings together transformation coaches, dietitians, fitness professionals, and medical practitioners to implement an educational series on weight and lifestyle management. Jim Bebeau noted that 17 employees identified as having moderate or high risk factors for Body Mass Index (BMI) based on the Agency's recent health screening, volunteered to participate in this first series. As a part of the program, each participant received a free Garmin Vivofit2 activity tracker. The desired outcomes include

- Decrease in individual BMI or maintenance of normal BMI,
- Increase in awareness of unhealthy lifestyle habits and behavioral factors,
- Adoption of positive lifestyle and behavior habits, and
- Development of personal improvement plans and maintaining long-term lifestyle strategies.

The program has been well received by employees, with a high level of success by the current participants and lots of enthusiasm by future participants.

##### **Agency Fiscal Year 2016 Third Quarter Financial Report**

Mary Beth Clement addressed DPCS' Financial Report for fiscal year-to-date amounts as of March 31, 2016. The Financial Report lists revenues and expenses by line item category for each of the Agency's Divisions, as well as Fiduciary and Other Designations reports. Highlights were noted for Total Agency Revenue and Total Agency Expenditure, which included budget categories that were more or less than the 75 percent mark of the annual budgeted amount.

#### **CLOSED MEETING**

*Motion was made by Robert Warren that the Danville-Pittsylvania Community Services Board Meeting be recessed and that the Board of Directors immediately reconvene in Closed Meeting as permitted by the Authority of §2.2-3711(A)(15) Code of Virginia, 1950, as Amended, for discussion or consideration of medical and mental health records,*

*Subject: Corrective Action Plan*

*Purpose: Investigative Report Regarding Individuals Receiving Services*

*The motion was seconded by Jessie Barksdale and carried by the following Roll Call vote:*

*Vote: 9-0*

*Yes: (9) Jessie Barksdale, Gwen Edwards, Angela Fowler, Anne Geyer, Shelby Irving, Gracie Mays, Sheryl Moyer, Robert Warren, Frank Wickers*

*No: (0) None*

*Presiding Officer: (1) Julie Brown (Presiding Officer votes only upon a Tie Vote in Roll Call)*

*Absent During Vote: (0) None*

*Absent During Meeting: (4) Ronald Merricks, Vicki Pickeral, Faith Stamps, Marie Young*

*The Board of Directors entered Closed Meeting at 6:19 pm.*

### **RETURN TO OPEN MEETING/CERTIFICATION OF CLOSED MEETING**

*Jessie Barksdale made motion that the Danville-Pittsylvania Community Services Board of Directors immediately reconvene into Open Meeting and adopt the following Resolution for Certification of Closed Meeting:*

WHEREAS, the Danville-Pittsylvania Community Services Board of Directors convened in a Closed Meeting on *May 19, 2016*, pursuant to an affirmative recorded vote and in accordance with the provisions of the *Virginia Freedom of Information Act*; and

WHEREAS, §2.2-3712 of the *Code of Virginia, 1950, as Amended*, requires a certification by the Danville-Pittsylvania Community Services Board of Directors that such Closed Meeting was conducted in conformity with the *Virginia Freedom of Information Act*;

NOW, THEREFORE, BE IT RESOLVED that the Danville-Pittsylvania Community Services Board of Directors hereby certifies by a recorded vote that, to the best of each Board Member's knowledge, (1) only public business matters lawfully exempted from Open Meeting requirements under the *Virginia Freedom of Information Act* and (2) only such public business matters as were identified in the Motion convening the Closed Meeting were heard, discussed, or considered in the Closed Meeting.

*The motion was seconded by Shelby Irving and carried by the following Roll Call vote:*

*Vote: 9-0*

*Yes: (9) Jessie Barksdale, Gwen Edwards, Angela Fowler, Anne Geyer, Shelby Irving, Gracie Mays, Sheryl Moyer, Robert Warren, Frank Wickers*

*No: (0) None*

*Presiding Officer: (1) Julie Brown (Presiding Officer votes only upon a Tie Vote in Roll Call)*

*Absent During Vote: (0) None*

*Absent During Meeting: (4) Ronald Merricks, Vicki Pickeral, Faith Stamps, Marie Young*

*The Board of Directors reconvened into Open Meeting at 6:28 pm.*

### **NEXT BOARD MEETING**

Chairperson Julie Brown presented reminder that the next Board Meeting will be held Thursday, June 30, 2016, 5:30 pm.

### **ADJOURNMENT**

*Chairperson Julie Brown declared the Board Meeting adjourned at 6:29*

Approved:

  
Julie Brown, Chairperson

6/30/16

Date