

**DANVILLE-PITTSYLVANIA COMMUNITY SERVICES  
BOARD OF DIRECTORS  
Thursday, February 6, 2014  
Meeting Minutes**

The Regular Meeting of the Danville-Pittsylvania Community Services (DPCS) Board of Directors was held Thursday, February 6, 2014, in the Betty Whitehead, M.D., Board Room at 245 Hairston Street, Danville, Virginia.

**BOARD MEMBERS PRESENT**

Ronald Merricks, <i>Chairperson</i>	Shelby Irving
Julie Brown, <i>Vice Chairperson</i>	Gracie Mays
William Brown, <i>Secretary</i>	Gerald Milliman
Mary Lee White, <i>Member-At-Large</i>	Robert Warren
Angela Fowler	Frank Wickers
Anne Geyer	Marie Young
Polly Humphrey	

**BOARD MEMBER ABSENT**

Jessie Barksdale, *Member-At-Large*

**STAFF MEMBERS PRESENT**

Jim Bebeau, *Executive Director*  
Pat Burnette, *Executive Assistant*  
Bill Cook, *Behavioral Health Services Division Director*  
Richard Gary, *Intellectual Disability Services Division Director*  
Amanda Oakes, *Prevention Services Division Director*  
Cindy Lewis, *Human Resources Division Director*  
Mary Beth Clement, *Finance Division Director*  
Allen Thorn, *Compliance and Information Systems Division Director*

**CALL TO ORDER**

Chairperson Ronald Merricks called the meeting to order at 5:30 pm.

**ADOPTION OF AGENDA**

The Agenda was distributed with the Board Packet for this Meeting. There was no request for amendment.

*Motion was made by William Brown and seconded by Julie Brown to adopt the Agenda as presented. The motion passed unanimously.*

**PROGRAM PRESENTATION**

**Delinquency Prevention Program (Prevention Services)**

Garry Pritchett, Prevention Specialist within the Prevention Services Division, presented an overview of DPCS' Delinquency Prevention Program. As Coordinator of the Program, Mr. Pritchett gave the history of DPCS' partnership with the 22<sup>nd</sup> District Court Service Unit to provide evidence-based prevention programs and proven-effective strategies with the goal of reducing the number of juveniles offending and reoffending, and ultimately reducing the number and risk of juveniles progressing into the Juvenile Justice System. Funded by a grant from the Virginia Department of Criminal Justice Services, the Delinquency Prevention Program consists of six parts—three evidence-based programs (*Too Good for Drugs and Violence; Project Toward No Drug Use; Parenting Wisely*) and three awareness/education classes (*Gang and Violence Prevention; Truancy Education; Substance Abuse Education*). The grant also enables DPCS to provide transportation for the participants to attend the programs and classes.

The Delinquency Prevention Program is provided in both the City of Danville and Pittsylvania County. Referrals to the Program are made by the Court Service Unit and the Danville and Pittsylvania County Public Schools, with a total of 159 juveniles and parents served in Fiscal Year 2013.

## **ACTION ITEMS**

### **Minutes – December 5, 2013, Regular Board Meeting**

Minutes of the December 5, 2013, Regular Board Meeting were distributed with the Board Packet for this Meeting. There was no request for amendment.

*Gerald Milliman made motion to approve the December 5, 2013, Minutes as presented; Gracie Mays seconded, and the motion passed unanimously.*

### **Grant Application – Womack Foundation (Behavioral Health Services)**

Bill Cook requested Board approval to submit application to the Womack Foundation for a grant in an amount not to exceed \$1,400, and approval to accept the grant funds if awarded. The funds would be used to continue a series of successful Art Access Programs offered by DPCS since 2009 for youth with behavioral disorders and intellectual disabilities. For 2014, Child and Family Services staff within DPCS' Behavioral Health Services Division, in coordination with a qualified art instructor, would organize two one-week summer art sessions for youth with serious emotional disorder—one session for individuals ages 8-12 and one session for individuals ages 13-18. The sessions culminate with an always popular showing of the youth's artwork. The Program participants gain educational, social, recreational, and therapeutic benefits from the Art Access Programs. Transportation for participants to attend the art classes would be provided by DPCS.

*Motion was made by Frank Wickers and seconded by Shelby Irving to approve application to the Womack Foundation for a grant in an amount not to exceed \$1,400, and approval to accept the funds if awarded. The motion passed unanimously.*

### **Grant Application – Womack Foundation (Intellectual Disability Services)**

Richard Gary requested Board approval to submit application to the Womack Foundation for a grant in an amount not to exceed \$4,650, and approval to accept the grant funds if awarded. The grant would be used to cover expenses for six individuals who are enrolled in DPCS' Intellectual Disability Services to attend a one-week session at *Camp Virginia Jaycee* during the summer of 2014. The cost per person to attend the week-long camp session is \$775. *Camp Virginia Jaycee*, located in Bedford, Virginia, provides individuals with intellectual disabilities the opportunity to interact with peers and participate in activities such as swimming, arts and crafts, fishing, barn and animal care, sports and games, tent camping, and music.

*Motion was made by Mary Lee White and seconded by Anne Geyer to approve application to the Womack Foundation for a grant in an amount not to exceed \$4,650, and approval to accept the grant funds if awarded. The motion passed unanimously.*

### **Grant Application – Commonwealth Community Trust (Intellectual Disability Services)**

Richard Gary requested Board approval to submit application to the Commonwealth Community Trust for Charitable Fund Awards in an amount not to exceed \$10,000, and approval to accept the funds if awarded. The Commonwealth Community Trust is a nonprofit organization that administers special needs trusts for people with disabilities who meet Federal Poverty Guidelines and/or receive Medicaid or Supplemental Security Income benefits. Applications must be submitted on behalf of the recipient by a public agency or nonprofit organization serving people with disabilities. Up to ten applications, which must be individual requests for \$1,000 or less, will be accepted from each agency/organization. Case Managers within DPCS' Intellectual Disability Services Division would identify individuals with an intellectual disability whose quality of life would be improved with access to a Charitable Fund Award.

Ten individuals with the greatest need would be selected to apply for the funds. The Awards may be used for medication, equipment, or services such as camp, bus passes, medical supplies, assistive technology, dental care, and eyeglasses.

*Robert Warren made motion to approve application to the Commonwealth Community Trust for Charitable Fund Awards in an amount not to exceed \$10,000, and approval to accept the funds if awarded. Mary Lee White seconded, and the motion passed unanimously.*

#### **Grant Application – Virginia Department of Behavioral Health and Developmental Services (Prevention Services)**

Amanda Oakes requested Board approval to submit application to Prevention Services within the Office of Mental Health Services of the Virginia Department of Behavioral Health and Developmental Services for a grant in an amount not to exceed \$25,000, and approval to accept the funds if awarded. The grants are being offered to Community Services Boards that work with prevention service planning coalitions to strengthen local prevention planning and services. The funds may be used to support the development or enhancement of prevention planning. DPCS has served ten years as fiscal agent for the Drug-Free Community Support grant in coalition with the local Regional Alliance for Substance Abuse Prevention (RASAP). The grant would help continue the work of RASAP in the areas of Capacity and Assessment. The funds would be used for Youth Surveys, expansion of the ID Check Loaner Program, and training and hosting of a Town Hall Meeting on Prescription Drugs.

*Motion was made by Julie Brown to approve application to Prevention Services within the Office of Mental Health Services of the Virginia Department of Behavioral Health and Developmental Services for a grant in an amount not to exceed \$25,000, and approval to accept the funds if awarded. Polly Humphrey seconded, and the motion passed unanimously.*

#### **DISCUSSION ITEMS**

##### **Crisis Intervention Team Training (Behavioral Health Services)**

Bill Cook reported on DPCS' first local Crisis Intervention Team (CIT) Training held the week of December 9, 2013. A total of 15 officers from the Danville City Police Department, Danville Sheriff Office, and Pittsylvania County Sheriff Office participated in the 40-hour training. The CIT Training provides law enforcement officers with knowledge and skills to effectively and safely respond to the behaviors of individuals with mental illness, prevent intensification of symptomatic behavior, and decide when that behavior should be addressed in a clinical setting rather than a jail setting. CIT trained officers recognize and respond with enhanced awareness to the struggles of individuals with mental illness and can quickly access appropriate mental health services and supports. As part of the training, the 15 officers visited and toured various facilities where individuals with mental illness are served, including DPCS' Harmony House. The purpose of the visit was to facilitate conversations between the officers and the members of Harmony House in order for both sides to gain insight by hearing the other side's perspective. Harmony House members presented some of their past experiences with law enforcement when they were in a mental health crisis, and the officers answered questions about the necessity of certain procedures. Harmony House members expressed appreciation for the opportunity to be heard and indicated that the interaction with the officers was worthwhile.

##### **Virginia Association of Community Services Boards Legislative Conference Highlights**

Jim Bebeau reported on the Virginia Association of Community Services Boards (VACSB) Legislative Conference held January 21-22, 2014, in Richmond and expressed appreciation for the participation of Board Members Angela Fowler, Shelby Irving, and Dr. Frank Wickers who attended along with staff. The Conference focused on items coming before the 2014 General Assembly Session, particularly legislation as it relates to the State budget and public policy issues, as well as VACSB priorities for 2014.

Of magnitude for legislation in the 2014 Session are sections of the Code dealing with Emergency Custody Orders, Temporary Detention Orders, and Commitment. While at the Conference, Ms. Fowler, Ms. Irving, Dr. Wickers, and Mr. Bebeau were fortunate to meet briefly with Delegate Les Adams and Senator Bill Stanley, who invited the group to attend proceedings in the General Assembly. Both Delegate Adams and Senator Stanley expressed appreciation for the services that DPCS provides in Danville and Pittsylvania County. Unfortunately, Delegate Danny Marshall was in a committee session at the time of the group's visit; however, Delegate Marshall continues to be very supportive of the Community Services Board System and the mission of DPCS.

The VACSB 2013 Annual Report, *Recovery and Independence through Innovation and Collaboration*, was distributed at this Board Meeting. The Report showcases the varied services provided by dedicated and caring people throughout the Commonwealth and focuses on efforts for active community collaborations to achieve success and recovery for Virginian's families and communities. The priorities outlined in the Annual Report constitute the beginnings of what is needed in every Virginia locality for an adequate service response system.

#### **Ashlawn View Group Home Project Update (Intellectual Disability Services)**

Richard Gary presented an update on the Ashlawn View Group Home Project—a four-bedroom group home for individuals with intellectual disability. DPCS has completed interior design of the home—furniture, window treatments, and home accessories—with beautiful results, as shown in photos of the home's interior presented at this Board Meeting. Mr. Gary expressed appreciation to Mary Beth Holley, Director of Business and Financial Services within DPCS' Intellectual Disability Services Division, for her leadership in completion of the interior design project in a quick turnaround process of only two weeks. The porch and patio furniture has also been purchased and stored in the outdoor storage unit until warmer weather arrives.

The excavating contract has been awarded to Sellers Brothers, Inc., for landscaping and property cleanup beyond the scope of the original HUD funding. At this juncture, the excavating project is temporarily delayed due to the inclement weather.

The four individuals who will reside at Ashlawn View are scheduled to transition into the new home by mid-February.

An Open House of the Ashlawn View Group Home is planned for spring of 2014. Jim Bebeau invited Board Members who are interested in touring the facility before then to contact him.

**INFORMATION ITEMS** There was no discussion on Information Items, as distributed.

#### **CLOSED MEETING**

*Motion was made by Angela Fowler that the Danville-Pittsylvania Community Services Board Meeting be recessed and that the Board of Directors immediately reconvene in Closed Meeting as permitted by the Authority of §2.2-3711(A)(3) Code of Virginia, 1950, as Amended, for discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an Open Meeting would adversely affect the bargaining position or negotiating strategy of the public body*

*Subject: Real Estate for Proposed Vehicle Service Center*

*Purpose: Dissemination of Information Regarding Real Estate for Proposed Vehicle Service Center*

*The motion was seconded by Shelby Irving and carried by the following Roll Call vote:*

*Vote: 12-0*

*Yes: (12) Julie Brown, William Brown, Angela Fowler, Anne Geyer, Polly Humphrey, Shelby Irving, Gracie Mays, Gerald Milliman, Robert Warren, Mary Lee White, Frank Wickers, Marie Young*

No: (0) None

Presiding Officer: (1) Ronald Merricks (Presiding Officer votes only upon a Tie Vote in Roll Call)

Absent During Vote: (0) None

Absent During Meeting: (1) Jessie Barksdale

The Board of Directors entered Closed Meeting at 6:37 pm.

**RETURN TO OPEN MEETING/CERTIFICATION OF CLOSED MEETING**

Angela Fowler made motion that the Danville-Pittsylvania Community Services Board of Directors immediately reconvene into Open Meeting and adopt the following Resolution for Certification of Closed Meeting:

WHEREAS, the Danville-Pittsylvania Community Services Board of Directors convened in a Closed Meeting on February 6, 2014, pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, §2.2-3712 of the Code of Virginia, 1950, as Amended, requires a certification by the Danville-Pittsylvania Community Services Board of Directors that such Closed Meeting was conducted in conformity with the Virginia Freedom of Information Act;

NOW, THEREFORE, BE IT RESOLVED that the Danville-Pittsylvania Community Services Board of Directors hereby certifies by a recorded vote that, to the best of each Board Member's knowledge, (1) only public business matters lawfully exempted from Open Meeting requirements under the Virginia Freedom of Information Act and (2) only such public business matters as were identified in the Motion convening the Closed Meeting were heard, discussed, or considered in the Closed Meeting.

The motion was seconded by Julie Brown and carried by the following Roll Call vote:

Vote: 12-0

Yes: (12) Julie Brown, William Brown, Angela Fowler, Anne Geyer, Polly Humphrey, Shelby Irving, Gracie Mays, Gerald Milliman, Robert Warren, Mary Lee White, Frank Wickers, Marie Young

No: (0) None

Presiding Officer: (1) Ronald Merricks (Presiding Officer votes only upon a Tie Vote in Roll Call)

Absent During Vote: (0) None

Absent During Meeting: (1) Jessie Barksdale

The Board of Directors reconvened into Open Meeting at 6:51 pm.

**NEXT REGULAR BOARD MEETING DATE**

Chairperson Ronald Merricks presented reminder that the next Regular Board Meeting will be held Thursday, March 6, 2014, 5:30 pm.

**ADJOURNMENT**

Motion was made by William Brown to adjourn the meeting. Gracie Mays seconded, and the motion passed unanimously. Chairperson Ronald Merricks declared the Board Meeting adjourned at 6:54 pm.

Approved:



Ronald E. Merricks, Chairperson

3-6-14

Date