



MEMORANDUM of UNDERSTANDING
Virginia Homeless Solutions Program

This Memorandum of Understanding is executed between

STEP, Inc.

And

Danville and Pittsylvania Community Services

This Memorandum of Understanding is for the purpose of outlining responsibilities of both parties for the formation of a Partnership to address the needs of families and individuals who are about to be or are experiencing homelessness. This partnership will serve citizens of Franklin, Patrick, Pittsylvania and Henry Counties, and the Cities of Martinsville and Danville in Virginia.

Through this agreement the provision is that:

STEP, Inc. will:

- Staff and coordinate the VHSP Program for families and individuals who are about to be or are experiencing homelessness.
- Staff will serve as case manager for all participants.
- Recruit local partners
- Collect and input required data into the HMIS data base for the purpose of reporting procedures required by DHCD

Danville and Pittsylvania Community Services will:

- Aid in identifying possible participants
- Refer possible participants to STEP, Inc.
- Post links to STEP, Inc. website on said Partner website (where available)

Executive Director STEP, Inc.

7/1/15

Date

Director of Danville and Pittsylvania Community Services

8/21/15

Date

This document will automatically renew each year unless it is canceled in writing by a participating agency.