

**DANVILLE-PITTSYLVANIA COMMUNITY SERVICES  
BOARD OF DIRECTORS  
Thursday, August 2, 2012  
Meeting Minutes**

The Regular Meeting of the Danville-Pittsylvania Community Services (DPCS) Board of Directors was held Thursday, August 2, 2012, in the Betty Whitehead, M.D., Board Room at 245 Hairston Street, Danville, Virginia.

**BOARD MEMBERS PRESENT**

Roy Ford, <i>Secretary</i>	Polly Humphrey
Betty Pickral, <i>Member-At-Large</i>	Gracie Mays
Jessie Barksdale	Gerald Milliman
Julie Brown	Robert Warren
William Brown	Mary Lee White

**BOARD MEMBERS ABSENT**

Ronald Merricks, *Vice Chairperson*  
JoLane Dunlap, *Past Chairperson*  
Anne Geyer  
Jerry Testerman

**STAFF MEMBERS PRESENT**

Jim Bebeau, *Executive Director*  
Pat Burnette, *Executive Assistant*  
Mary Beth Clement, *Finance Division Director*  
Cindy Lewis, *Human Resources Division Director*  
Mindy Conley, *Behavioral Health Services Division Director*  
Richard Gary, *Intellectual Disability Services Division Director*  
Amanda Oakes, *Prevention Services Division Director*  
Allen Thorn, *Compliance and Information Systems Division Director*

**GUEST PRESENT**

The Honorable Brenda Bowman

**CALL TO ORDER**

In view of Chairperson Dean Jennings' term on the Board of Directors expiring June 30, 2012, and Vice Chairperson Ronald Merricks not being able to attend this Board Meeting, Secretary Roy Ford acted as Chairperson pro tem for this meeting. Mr. Ford called the meeting to order at 5:28 p.m.

**ADOPTION OF AGENDA**

The Agenda was distributed with the Board Packet for this Meeting. There was no request for amendment.

*Motion was made by Julie Brown and seconded by Jessie Barksdale to adopt the Agenda as presented. The motion passed unanimously.*

**COMMENTS**

**The Honorable Brenda H. Bowman**

Roy Ford recognized The Honorable Brenda H. Bowman, member of the Pittsylvania County Board of Supervisors representing the Chatham-Blairs District, and welcomed her to the Board Meeting. Ms. Bowman extended appreciation for DPCS' mission and efforts in the provision of mental health, intellectual disability, substance abuse, and prevention services to individuals in

Pittsylvania County. Ms. Bowman introduced Mr. Robert Warren as the newly appointed DPCS Board Member representing Pittsylvania County, Chatham-Blairs District, and noted that he will be a great asset to the Board of Directors. Invitation was extended to Ms. Bowman and fellow members of the Pittsylvania County Board of Supervisors to attend future DPCS Board Meetings as their schedules permit.

### **PROGRAM PRESENTATION – A NEW LEASE ON LIFE**

Sandy Stephenson, Director of Adult Clinical Services within the Behavioral Health Services Division, presented an overview of DPCS' "A New Lease on Life" Program, which is a collaborative initiative with The Free Clinic of Danville and Piedmont Access to Health Services (PATHS). DPCS provides mental health services at The Free Clinic and PATHS in coordination with primary medical care to improve the overall health and well-being for uninsured/underinsured individuals. Many of the individuals have anxiety, stress, or adjustment disorders, which can lead to health problems, such as heart disease and accidents. Also, managing chronic health problems in itself is a stressor—it's all interrelated. Seeing the counselor at the primary care doctor's office alleviates the stigma of seeking help and delivers care more efficiently. Along with appropriate medication prescribed by the primary care doctor, therapy improves the effectiveness of treatment and quality of life, with higher functioning and ability to participate positively in society. Staff members Cindy Pruitt-Rhodes, Outpatient Services Coordinator, and Melanie Tosh, Behavioral Health Counselor, were introduced and recognized for their focus and contribution in providing the Program services. Board Members expressed appreciation for this informative presentation.

### **BOARD MEMBER APPOINTMENTS**

Roy Ford announced first term appointments by the Pittsylvania County Board of Supervisors to the DPCS Board of Directors—Robert Warren representing the Chatham-Blairs District, Gerald Milliman representing the Staunton River District, and Gracie Mays representing the Tunstall District. All of the appointments are three-year terms effective July 1, 2012. Board Members welcomed them to the Board.

Mr. Ford also announced the reappointment of Mary Lee White to her second term as Board Member representing the City of Danville, effective July 1, 2012. Board Members expressed appreciation for her willingness to continue to serve the community through this Board.

### **ACTION ITEMS**

#### **Minutes**

Minutes of the June 28, 2012, Regular Board Meeting were distributed with the Board Packet for this Meeting.

*Julie Brown made motion to approve the June 28, 2012, Minutes; William Brown seconded, and the motion passed unanimously.*

#### **Nominating Committee Report**

William Brown, member of the Board's Nominating Committee, presented recommendation of the Nominating Committee for the following Slate of Officers and Executive Committee members to serve for Fiscal Year 2013:

Chairperson	-	Ronald E. Merricks
Vice Chairperson	-	Roy N. Ford, Jr.
Secretary	-	Betty M. Pickral
Member-at-Large	-	Jessie L. Barksdale
Member-at-Large	-	Jerry L. Testerman

There were no nominations from the floor.

*Motion was made by William Brown and seconded by Mary Lee White to approve the Slate of Officers and Executive Committee members to serve for Fiscal Year 2013 as recommended by the Nominating Committee. The motion passed unanimously.*

**Grant Application – Virginia Department for Aging and Rehabilitative Services (Intellectual Disability Services)**

Richard Gary requested Board approval to submit application to the Virginia Department for Aging and Rehabilitative Services for a grant in an amount not to exceed \$20,000, and approval to accept the grant funds if awarded. The funds would be used to expand medical transportation services for veterans in the Danville-Pittsylvania County region who are elderly or disabled and unable to drive or do not have a vehicle. The funds would support staff time when providing transports and vehicle use expenses, such as fuel and maintenance. Due to the deadline for submission of grant application being prior to August 2, 2012, the Board's Intellectual Disability Services Committee considered and approved submission of application pending Board action at its August 2 meeting. Should the Board not approve the request, the application will be rescinded.

*Motion was made by William Brown and seconded by Polly Humphrey to approve application to the Virginia Department for Aging and Rehabilitative Services for a grant in an amount not to exceed \$20,000, and approval to accept the grant funds if awarded. The motion passed unanimously.*

**Grant Application – Hughes Memorial Foundation (Intellectual Disability Services)**

Richard Gary requested Board approval to submit application to the Hughes Memorial Foundation for a grant in an amount not to exceed \$5,000, and approval to accept the grant funds if awarded. The grant would be used to purchase assistive technology devices and equipment for children in Part C Early Intervention. DPCS' Infant Services Program staff has suggested the following items to help progress the development of infants and toddlers served through Part C: gait trainers, sensory kits, equipment for vision and hearing impaired children, iPads and accessories, oral motor manipulators, and sensory brushes.

*Jessie Barksdale made motion to approve application to the Hughes Memorial Foundation for a grant in an amount not to exceed \$5,000, and approval to accept the grant funds if awarded. Mary Lee White seconded, and the motion passed unanimously.*

**Genoa Healthcare of Virginia Sublease**

Jim Bebeau reported that DPCS has the opportunity to engage in a contract with a private company, Genoa Healthcare of Virginia, to provide closed-door pharmacy services to individuals served by DPCS and to DPCS staff. Closed-door services mean that the pharmacy may serve only these groups at DPCS and no others. As part of the contract, Genoa would modify current space within the Hairston Street complex to meet the functional and prescribed standards required to operate the pharmacy, such as proper security, storage systems, and a service counter. As defined in the current Lease Agreement between DPCS and Bellevue, Inc., DPCS may assign or sublet a part of the premises with the written consent of Bellevue, Inc., and Bellevue, Inc., has given that consent. In addition, Mr. Bebeau has discussed with Mike Guanzon, Esq., of Clement & Wheatley both the feasibility of Bellevue, Inc., leasing directly to Genoa and the feasibility of DPCS subletting to Genoa. Mr. Guanzon recommended that the most prudent option is for DPCS to sublet the pharmacy space to Genoa. In view of the reasonable factors and purpose, Mr. Bebeau requested Board approval to execute a sublease agreement with Genoa Healthcare of Virginia.

*Motion was made by Gerald Milliman and seconded by William Brown to approve request that Jim Bebeau, as DPCS Executive Director, execute a sublease agreement with Genoa Healthcare of Virginia to provide closed-door pharmacy services.*

## **DISCUSSION ITEMS**

### **Telemedicine Psychiatry**

Mindy Conley reported on the expansion of telemedicine psychiatry services within DPCS' Behavioral Health Services Division as a means of addressing psychiatrist shortages and recruiting difficulties. In July 2011, DPCS took a bold step in hiring a full-time telemedicine Child and Adolescent Psychiatrist, Dr. Adrienne Turner, located in Charlottesville. That experience with telemedicine services has gone so well that in June 2012, DPCS hired a full-time telemedicine Adult Psychiatrist, Dr. Laura DeNunzio, who is also located in Charlottesville. Dr. DeNunzio provides the services via two-way, real time videoconferencing from Charlottesville. She is able to review and makes notes in the individuals' electronic record at DPCS and electronically send prescriptions to local pharmacies. The individuals who receive services from Dr. DeNunzio have commented that she is very thorough and attentive, they like her, and they are intrigued by the concept of telemedicine psychiatry.

### **Ashlawn View Group Home Project Update**

Richard Gary gave an update on the Ashlawn View Group Home project to construct a four-bedroom house for use as a group home for individuals with intellectual disability. As sponsor of the project through the U.S. Department of Housing and Urban Development (HUD), DPCS is required to demonstrate control of the project site, either through ownership of the property or Option to Purchase. DPCS, or its designee, has had an Option to Purchase on the project site property located at Ashlawn Drive, Danville, since September 2009. The lengthy time span is due to delays experienced with HUD at most every step of the project. At the May 10, 2012, meeting of the Ashlawn View, Inc., Board of Directors, action was taken to move forward with purchase of the property. However, during the due diligence review of the purchase, the Clement & Wheatley law firm discovered that one of the property owners currently has multiple liens against the property by various debtors, including the Internal Revenue Service. The Seller believed that the liens had been cleared by order of the local Circuit Court; however, they have not, and Title Insurance cannot be issued until the liens are cleared. The liens are prohibiting purchase of the property and could possibly delay Initial Closing of the project with HUD. The Clement & Wheatley law firm is working expeditiously to resolve the matter with the Seller's attorney, and a court date has been set for August 9, 2012, in an effort to have the judge remove the liens. At this juncture, the Seller has extended the current Option to Purchase at no cost to DPCS until the matter is resolved. DPCS will move forward with purchase of the property if the liens are removed and a clear title to the property can be obtained and insured.

## **INFORMATION ITEMS**

There was no discussion on Information Items, as distributed.

## **CLOSED MEETING**

*Motion was made by Julie Brown that the Danville-Pittsylvania Community Services Board Meeting be recessed and that the Board of Directors immediately reconvene in Closed Meeting as permitted by the Authority of §2.2-3711(A)(1) Code of Virginia, 1950, as Amended, for assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body,*

*Subject: Annual Performance Evaluation of the Executive Director*

*Purpose: Dissemination of Information for the Annual Performance Evaluation of the Executive Director*

*and as permitted by the Authority of §2.2-3711(A)(7) Code of Virginia, 1950, as Amended, for briefing by staff members regarding potential litigation, where such briefing in Open Meeting would adversely affect the negotiating or litigating posture of Danville-Pittsylvania Community Services,*

*Subject: Equal Employment Opportunity Commission Charge #846-2011-40792*

*Purpose: Briefing on Case Status*

The motion was seconded by William Brown and carried by the following Roll Call vote:

Vote: 9-0

Yes: (9) Jessie Barksdale, Julie Brown, William Brown, Polly Humphrey, Gracie Mays, Gerald Milliman, Betty Pickral, Robert Warren, Mary Lee White

No: (0) None

Presiding Officer: (1) Roy Ford (Presiding Officer votes only upon a Tie Vote in Roll Call)

Absent: (4) JoLane Dunlap, Anne Geyer, Ronald Merricks, Jerry Testerman

The Board of Directors entered Closed Meeting at 6:03 pm.

**RETURN TO OPEN MEETING/CERTIFICATION OF CLOSED MEETING**

Julie Brown made motion that the Danville-Pittsylvania Community Services Board of Directors immediately convene into Open Meeting and adopt the following Resolution for Certification of Closed Meeting:

WHEREAS, the Danville-Pittsylvania Community Services Board of Directors convened in a Closed Meeting on August 2, 2012, pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, §2.2-3712 Code of Virginia, 1950, as Amended, requires a certification by the Danville-Pittsylvania Community Services Board of Directors that such Closed Meeting was conducted in conformity with the Virginia Freedom of Information Act;

NOW, THEREFORE, BE IT RESOLVED that the Danville-Pittsylvania Community Services Board of Directors hereby certifies by a recorded vote that, to the best of each Board Member's knowledge, (1) only public business matters lawfully exempted from Open Meeting requirements under the Virginia Freedom of Information Act and (2) only such public business matters as were identified in the Motion convening the Closed Meeting were heard, discussed, or considered in the Closed Meeting.

The motion was seconded by William Brown, followed by Roll Call vote:

Vote: 9-0

Yes: (9) Jessie Barksdale, Julie Brown, William Brown, Polly Humphrey, Gracie Mays, Gerald Milliman, Betty Pickral, Robert Warren, Mary Lee White

No: (0) None

Presiding Officer: (1) Roy Ford (Presiding Officer votes only upon a Tie Vote in Roll Call)

Absent: (4) JoLane Dunlap, Anne Geyer, Ronald Merricks, Jerry Testerman

The Board of Directors reconvened into Open Meeting at 6:15 pm. Certification of Closed Meeting was unanimous.

**NEXT REGULAR BOARD MEETING DATE**

Roy Ford presented a reminder that the next Regular Board Meeting will be held Thursday, October 11, 2012, 5:30 p.m.

**ADJOURNMENT**

Roy Ford declared the Board Meeting adjourned at 6:17 p.m.

Approved: Ronald E. Merricks  
Ronald E. Merricks, Chairperson

10-11-12  
Date