

**DANVILLE-PITTSYLVANIA COMMUNITY SERVICES
BOARD OF DIRECTORS
Thursday, May 17, 2018
Meeting Minutes**

The Regular Meeting of the Danville-Pittsylvania Community Services (DPCS) Board of Directors was held Thursday, May 17, 2018, in the Betty Whitehead, M.D., Board Room at 245 Hairston Street, Danville, Virginia.

BOARD MEMBERS PRESENT

Robert Warren, *Chairperson*
Shelby Irving, *Vice Chairperson*
Jessie Barksdale, *Secretary*
William "Sid" Allgood
Lorrie Eanes-Brooks

Angela Fowler
Rufus Fuller, III
Jacqueline Satterfield
Kimberly Van Der Hyde
Frank Wickers

BOARD MEMBERS ABSENT

Julie Brown, *Past Chairperson*
Gwendolyn Edwards

Gracie Mays
Michael Mondul

STAFF MEMBERS PRESENT

Jim Bebeau, *Executive Director*
Sandy Irby, *Director of Behavioral Health Services*
Sara Craddock, *Director of Developmental Services*
Amanda Oakes, *Director of Prevention Services*
Cindy Lewis, *Director of Human Resources*
Mary Beth Clement, *Director of Finance*
Jennifer Thompson, *Director of Compliance & Information Systems*
Carol Cundiff, *Executive Assistant*

CALL TO ORDER

Chairperson Robert Warren called the meeting to order at 5:30 p.m.

ADOPTION OF AGENDA

The Agenda was distributed with the Board Packet for this Meeting. There was no request for amendment.

Motion was made by Jessie Barksdale and seconded by Frank Wickers to approve the Agenda as presented. The motion passed unanimously.

PROGRAM PRESENTATION

Community Response to Preventing Prescription Drug Abuse and to Opioid Epidemic (Prevention)

Amanda Oakes, Director of Prevention, began her presentation by explaining that the Agency's prevention efforts are tied to the Regional Alliance for Substance Abuse Prevention (RASAP), which the Agency helped to launch approximately 20 years ago. RASAP is a local coalition of community service organizations, citizens and parents who share the mission of reducing

substance abuse to improve the community; to enhance and support substance abuse prevention programs; and to gather, interpret and share information about the use/abuse of alcohol and drugs. RASAP is a 501(c)(3) organization, and DPCS serves as its fiscal agent. RASAP and DPCS receive grant funding from several different sources such as DBHDS; Partnership for Success; Opioid Treatment, Prevention and Recovery; ATOD-Prevention Block Grant Funding; Virginia Foundation for Healthy Youth; and the Womack Foundation.

Ms. Oakes shared national data concerning the nationwide opioid problem. There were 64,000 deaths attributed to overdoses. The use of prescription opioids quadrupled between 1999 and 2014, even though there was no significant increase in pain. In 2010, the U.S. consumed 80% of the world's opioid supply. In 2013, overdose deaths surpassed deaths by car crashes and guns. The Appalachian area (Kentucky, Ohio, West Virginia) which borders Virginia has experienced a high number of deaths from opioid overdose. In Virginia, there was a 34.7% increase in the number of overdose deaths. In 2017, more than 1200 individuals died from overdoses involving opioids, heroin and Fentanyl. EMS workers reported over 4000 uses of Naloxone to revive overdose patients. The Danville area exceeds the state rate of fatal prescription opioid overdoses, use of Naloxone, and ER admissions for overdoses; therefore, the City receives more funding to combat the problem. Pittsylvania County's data remains under the state rate. In July 2017, the CDC listed Martinsville as the #1 ranked city for per-capita opioid prescriptions. Our local area is not yet at crisis stage, but the epidemic is moving closer.

Prevention strategies include coalition development; heightening community awareness and education; supply reduction; tracking and monitoring; and harm reduction. To heighten awareness and provide education, RASAP is developing a website that will list resources for prevention and treatment in the community if individuals need help. They are also working to increase their social media presence. Local efforts to reduce drug supply include permanent drop boxes, disposal kits, take-back events and lockboxes. Each Board member received a locking medicine case to take home. To reduce harm in the community, RASAP offers REVIVE training which teaches attendees how to use Naloxone to save an individual when overdose is suspected.

ACTION ITEMS

Minutes – March 15, 2018, Regular Board Meeting

Minutes of the March 15, 2018, Regular Board Meeting were distributed with the Board Packet for this Meeting. There was no request for amendment.

Lorrie Eanes-Brooks made motion to approve the Minutes as presented. Sid Allgood seconded, and the motion passed unanimously.

Lease Modification for Hairston Street

Jim Bebeau shared that, as construction reaches its midpoint, the final projections for some building expenses beyond construction and the scope of work with the general contract are beginning to take shape. The following items are necessary for final occupancy and use of the buildings (visual renderings provided):

48 work stations (*First Costs Estimates are \$527,000*)
Assessment & Telemedicine Room Furniture suites (*First Cost Estimates are \$26,000*)
Multiple tables and chairs for the new training rooms (*First Costs Estimates are \$35,000*)
New lobby furniture [two areas] (*First Costs Estimates are \$19,000*)
Conference Room Suites will be brought from offsite locations

DPCS and Bellevue can modify the existing lease agreement to cover the cost of these items, with that modification being structured with an advanced lease payment and an ongoing monthly lease for up to 120 months. The final projections for these interior expenses would total no more than \$700,000, with DPCS and Dewberry, the architectural/engineering firm, negotiating and value engineering the products to bring the costs down. The proposed lease modification can be structured with an advanced lease payment from DPCS to reduce amounts borrowed. First Citizens, the current bank for DPCS and Bellevue, has proposed providing Bellevue with access to equipment loan funds in an amount up to \$700,000, with a term of 120 months (10 Years) at 4.15%.

If this additional financing is added to the existing lease between DPCS and Bellevue, the lease payment could include an additional \$1000 to \$3000 a month for ten years (each \$100,000 financed equates to an approximate \$1000 per month lease). These figures are based on DPCS providing an advanced payment of approximately 50% of the equipment costs. Thus, if final costs are approximately \$500,000, DPCS would pay \$250,000 in advance; Bellevue would finance \$250,000; and DPCS would increase the lease payment by \$2549. DPCS action on this proposal can be presented to the Bellevue Board of Directors at its annual meeting in June 2018.

Motion was made by Kim Van Der Hyde and seconded by Jessie Barksdale to grant approval for Jim Bebeau, as Executive Director, to negotiate with Bellevue, Inc., to finance the necessary furniture and workstations to complete the Campus Expansion. The motion passed unanimously.

DISCUSSION ITEMS

VACSB 2018 Development and Training Conference

Mr. Bebeau expressed his appreciation to Mr. Allgood and Dr. Wickers for attending the Virginia Association of Community Services Boards (VACSB) 2018 Development and Training Conference, held May 2-4, 2018, at the Renaissance Portsmouth-Norfolk Waterfront Hotel in Portsmouth. He stated that, with a new governor in office, there are pending changes for the community services system. There are new key leaders in cabinet positions, namely the Secretary of Health and Human Services; the Commissioner and Deputy Commissioner of the Department of Behavioral Health and Developmental Services (DBHDS); and the Commissioner of the Department of Medical Assistance Services. These leaders' priorities and agendas are still unknown.

The Department of Justice settlement is winding down, with about 2.5 years remaining. For the past 7.5 years, this process involved moving individuals from training centers to other housing and developing community infrastructure, most of which has been accomplished. The focus now is on crisis services, case management, quality management, and the CSB system.

Medicaid expansion remains a hot topic. If approved by the legislature, the expansion will help many of the individuals DPCS serves to have more access to medical care and resources. However, in order to balance the budget to include Medicaid expansion, the General Assembly will take \$25 million out of the mental health general fund. As a result, the 40 CSBs in Virginia will have to come up with ways to compensate for the loss of that funding. DPCS is already working on a plan to deal with this funding issue in next year's budget.

Census pressure in the state hospital system remains a problem for Behavioral Health. The hospitals should run at an 85% capacity to be most efficient; however, most run from 97% to 105% capacity. Between FY13 and FY17, there has been a 224% increase in individuals returning to state hospitals. Private hospitals have been accepting less patients. The CSBs are not really contributing to the problem. They consistently refer only 26% to 29% of individuals they assess for temporary detention. Another factor is, because many law enforcement officers are participating in crisis intervention training, they are better able to identify mental health issues and get help for citizens who need it.

Hairston Street Campus Expansion Update

Mr. Bebeau displayed a variety of aerial photos showing construction progress. Work inside the service center building is ongoing but should be complete in a few months. The new wing at Hairston Street has been enclosed, interior steel framing is underway, and windows have been installed, except for the section that will feature floor-to-ceiling glass.

Keen Street ICF/IID Conversion Project Update

Sara Craddock reported that the ICF/IID conversion at Keen Street is still moving forward, despite a delay caused by renovation of the bathrooms. Load-bearing walls had to be removed which required installation of support beams and re-routing of the plumbing. To date, all work in the attic is complete. Plumbing, electrical, and framing rough-in work is finished and has passed inspection. Currently, the crew is running new fire alarm wire and conduit to the new fire alarm fixture locations. Final preparations are being made for tile work on the new partitions and floors. Prior to the next Board meeting, tile floors will be installed, first and second coats of paint will be applied, and bathroom cabinetry and plumbing fixtures will be installed. The project timeline has been updated, and the project is scheduled to be finished in approximately 4 to 6 weeks. Photos detailing the progress were displayed for the Board's reference.

River View Place Kitchen Renovation Update

Ms. Craddock stated that the kitchen renovation at River View Place is basically complete, with the final walk-through accomplished on April 26. A few punch list items are being addressed. Photos of the finished project were displayed for the Board's reference. The newly renovated kitchen has been outfitted with new cabinetry in a gray neutral tone with details such as pull-out drawers to keep kitchen utensils, cookware, bake ware, and dishes effectively organized. The new quartz countertops and new backsplash tile are both attractive and durable. Luxury vinyl flooring complements the color scheme and provides the needed durability to the highly utilized kitchen floor. State-of-the-art commercial appliances were chosen to help staff and individuals efficiently prepare meals each day. The new commercial refrigerator and freezer will allow

ample storage for food items needed for the home. The new dishwasher will wash, sanitize, and dry a full load of dishes in less than three (3) minutes. A new 3-compartment sink was installed as well as a separate hand washing sink. Additionally, a new double oven and electric cooktop were installed. The addition of new light fixtures and under-cabinet lighting make the kitchen brighter. The renovated kitchen is more up-to-date, convenient, and polished. Staff and individuals are eager to begin using the new space.

Mount Hermon Manor Parking Project Update

Ms. Craddock explained that there are 24 staff members who work different shifts at Mount Hermon Manor. Only seven (7) parking spaces were included when the parking area was constructed, which is not sufficient for staff and visitors. DPCS worked with Dewberry Engineers, Inc., to finalize plans to add seven (7) additional parking spaces and five (5) decorative light poles that will illuminate the parking area at night. Bids for the project were submitted, and DPCS selected Virginia Carolina Paving as the lowest qualified bidder to complete this project. The initial meeting between Dewberry, Virginia Carolina Paving, and DPCS occurred on March 14, 2018. Work on the project began the week of April 16. Concrete was poured to add the additional spaces, electrical work related to the new light fixtures has progressed, and three (3) existing trees were relocated to new spots to allow room for the new spaces. The project is basically complete.

All Staff Meeting

Mr. Bebeau invited all Board members to attend the All Staff gathering on June 20 at 3:00 p.m. Approximately 170-190 staff will participate, and awards for certain years of service will be given. Mr. Bebeau will speak about current events affecting the Agency. The Social Committee will arrange for food and fun for those in attendance.

INFORMATION ITEMS

The following Information Items were addressed:

Regional Alliance for Substance Abuse Prevention's Youth Advisory Council Campaign Week

Chairperson Warren expressed his admiration over the number of high school students in the County who pledged not to use alcohol. Amanda Oakes shared that the students actually developed the campaign and Prevention helped them implement it.

Client Success Increases in Outpatient Services

Dr. Wickers praised the agency's decision to offer transportation and child care for individuals receiving behavioral health services.

CLOSED MEETING

Motion was made by Kim Van Der Hyde that the Danville-Pittsylvania Community Services Board Meeting be recessed and that the Board of Directors immediately reconvene in Closed Meeting as permitted by the Authority of §2.2-3711(A)(15) Code of Virginia, 1950, as amended, for discussion or consideration of medical and mental health records,

Subject: Corrective Action Plans

Purpose: Investigative Reports Regarding Individuals Receiving Services

The motion was seconded by Jessie Barksdale and carried by the following Roll Call vote:

Vote: 9-0

Yes: (9) Jessie Barksdale, Sid Allgood, Lorrie Eanes-Brooks, Angela Fowler, Rufus Fuller, Shelby Irving, Jackie Satterfield, Kim Van Der Hyde, Frank Wickers

No: (0) None

Presiding Officer: (1) Robert Warren (Presiding Officer votes only upon a Tie Vote in Roll Call)

Absent During Vote: (0) None

Absent During Meeting: (4) Julie Brown, Gwen Edwards, Gracie Mays, Michael Mondul

The Board of Directors entered Closed Meeting at 6:43 p.m.

RETURN TO OPEN MEETING/CERTIFICATION OF CLOSED MEETING

Kim Van Der Hyde made motion that the Danville-Pittsylvania Community Services Board of Directors immediately reconvene into Open Meeting and adopt the following Resolution for Certification of Closed Meeting:

WHEREAS, the Danville-Pittsylvania Community Services Board of Directors convened in a Closed Meeting on *May 17, 2018*, pursuant to an affirmative recorded vote and in accordance with the provisions of the *Virginia Freedom of Information Act*; and

WHEREAS, §2.2-3712 of the *Code of Virginia, 1950, as Amended*, requires a certification by the Danville-Pittsylvania Community Services Board of Directors that such Closed Meeting was conducted in conformity with the *Virginia Freedom of Information Act*;

NOW, THEREFORE, BE IT RESOLVED that the Danville-Pittsylvania Community Services Board of Directors hereby certifies by a recorded vote that, to the best of each Board Member's knowledge, (1) only public business matters lawfully exempted from Open Meeting requirements under the *Virginia Freedom of Information Act* and (2) only such public business matters as were identified in the Motion convening the Closed Meeting were heard, discussed, or considered in the Closed Meeting.

The motion was seconded by Frank Wickers and carried by the following Roll Call vote:

Vote: 9-0

Yes: (9) Jessie Barksdale, Sid Allgood, Lorrie Eanes-Brooks, Angela Fowler, Rufus Fuller, Shelby Irving, Jackie Satterfield, Kim Van Der Hyde, Frank Wickers

No: (0) None

Presiding Officer: (1) Robert Warren (Presiding Officer votes only upon a Tie Vote in Roll Call)

Absent During Vote: (0) None

Absent During Meeting: (4) Julie Brown, Gwen Edwards, Gracie Mays, Michael Mondul

The Board of Directors reconvened into Open Meeting at 6:54 p.m.

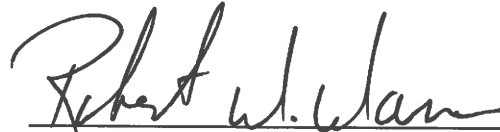
NEXT BOARD MEETING

Chairperson Warren reminded the Board that the next meeting will be held on Thursday, June 28, 2018, at 5:30 p.m. The Boards for Piney Ridge Apartments, Piney Ridge II and Ashlawn will meet immediately thereafter.

ADJOURNMENT

Chairperson Warren declared the Board Meeting adjourned at 6:55 p.m.

Approved:



Robert W. Warren, Chairperson

6-28-2018
Date